

**ELK TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
August 1, 2011**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Palmer Durborow, Vice Chairman Estace Walters, and Member Albert Jezyk, Jr.

**PUBLIC COMMENT ON AGENDA ITEMS**

There was no public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

**2011/2012 Roadwork Material & Equipment Rental Bid Proposals - Aggregate Materials; Blacktop Mixes; Liquid Asphalt; Roadwork Equipment Rental; Winter Road Maintenance Equipment Rental**

The Township received the following 2011/2012 Roadwork Material & Equipment Rental Bid Proposals:

1. ICM of Pennsylvania Aggregate Material Bid Proposal in the amount of \$7,635.00.
2. Martin Limestone, Inc., Aggregate Material Bid Proposal in the amount of \$7,275.50.
3. Carter & Son Lawncare, Inc., Winter Road Maintenance Equipment Rental Bid Proposal in the amount of \$63,930.00.

No bid proposals were received for Blacktop Mixes, Liquid Asphalt, or Roadwork Equipment Rental. The Board agreed that these would be re-advertised for bid proposals.

On a motion made by Estace Walters, seconded by Al Jezyk, the 2011/2012 Aggregate Material Contract was awarded to Martin Limestone, Inc. The vote was unanimous.

On a motion made by Estace Walters, seconded by Al Jezyk, the 2011/2012 Winter Road Maintenance Equipment Rental Contract was awarded to Carter & Son Lawncare, Inc. The vote was unanimous.

**The Estate of Jean S. Buchanan Final Minor Subdivision Plan**

The Township has received The Estate of Jean S. Buchanan Final Subdivision Plan dated July 19, 2011. The plan will be forwarded to the appropriate agencies for review.

**Union Fire Company No. 1 Correspondence dated July 15, 2011 – Township Representative for New Truck Committee**

Pal Durborow referred to Union Fire Company No. 1 correspondence dated July 15, 2011 advising that the Township may send a representative for the new truck committee. The Board agreed that they would probably not send a representative unless there is a volunteer.

**County-wide Act 167 Stormwater Plan Phase II Meeting August 17, 2011 – Authorization for Township Engineer to Represent Township**

On a motion made by Estace Walters, seconded by Al Jezyk, the Board authorized Township Engineer Stan Corbett to attend the August 17, 2011 County-wide Act 167 Stormwater Plan Phase II Meeting. The vote was unanimous.

**September 2011 Board of Supervisors Meeting – Proposed Rescheduling to Tuesday, September 6, 2011**

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to tentatively reschedule the September 2011 Board of Supervisors Meeting to Tuesday, September 6, 2011. The vote was unanimous.

**Chester County Health Department News Release – West Nile Virus Identified in Mosquito Pool in Parkesburg**

Pal Durborow referred to Chester County Health Department News Release regarding the West Nile Virus identified in a mosquito pool in Parkesburg.

**STAFF REPORTS**

**Secretary's Report**

On a motion made by Estace Walters, seconded by Al Jezyk, the July 5, 2011 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

**Treasurer's Report**

On a motion made by Estace Walters, seconded by Pal Durborow, the Bills to be Paid for August with the exception of Roadmaster Payroll were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

**Tax Collector**

Real Estate: \$361.78

**Planning Commission**

Pal Durborow referred to the July Planning Commission Meeting Minutes stating that the Commission would like more detail as to why the fire company is requesting an entrance off Mt. Olivet Road.

**Zoning Hearing Board T-Mobile Northeast LLC Variance Hearing for Co-location on Existing Tower at 170' Elevation UPI #70-3-3 253 Mt. Olivet Road**

The Zoning Hearing Board Attorney has not yet scheduled the T-Mobile Northeast LLC Variance Hearing for co-location on existing tower at 170' elevation UPI #70-3-3 253 Mt. Olivet Road.

**Zoning Officer**

Pal Durborow referred to the July Zoning Officer Report stating that five inspections were performed, twenty inquiries were received, and two permits were issued.

**Roadmaster**

Roadmaster Estace Walters referred to the July Roadmaster Report stating that holes on Hickory Hill Road were cold-patched, signs were put up on Reisler Road, and that once bids are awarded we need to start on road projects. Estace explained that he received a call from the State Police about removing a dog that the State Police shot.

**Post Office Committee**

No report.

**Open Space Committee**

No report.

**OLD BUSINESS**

**Schoolhouse Road**

Estace Walters stated that Schoolhouse Road needs a “No Outlet” sign.

**Township Building**

Pal Durborow stated that he is waiting for a callback on fixing the post at the Township Building.

**NEW BUSINESS**

**Oxford Gun Club**

Pal Durborow stated that he received a call from Brandywine Conservancy about environmental testing at Oxford Gun Club.

**PUBLIC COMMENT**

No public comment.

Meeting Adjourned at 7:25 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer