

ELK TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
April 5, 2010

The Elk Township Board of Supervisors Regular Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Palmer Durborow, Estace Walters and Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Ordinance #2010-01 Procedures for Review/Ranking and Establishing Price for Permanent Protection of Farm and Open Space Lands

Pal Durborow stated that that Ordinance #2010-01 has been advertised as required and read the ordinance aloud. There was no public comment.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board enacted Ordinance #2010-01 Procedures for Review/Ranking and Establishing Price for Permanent Protection of Farm and Open Space Lands. The vote was unanimous.

Resolution #2010-04 Open Space Committee's Responsibilities and Procedures

On a motion made by Estace Walters, seconded by Al Jezyk, the Board adopted Resolution #2010-04 Open Space Committee's Responsibilities and Procedures. The vote was conditioned upon confirmation of the reference in the ordinance to "Ordinance No. 162". The vote was unanimous.

Chester County Challenge Grant Program Application of Amos B. and Sarah Kauffman Tax Parcel 70-3-37

Pal Durborow stated that Amos and Sarah Kauffman met with John Goodall to discuss the Chester County Challenge Grant Program. The Kaufmanns would like to submit an application but do not want to pay for an appraisal without a commitment from the Township. The county has advised the Township that the Township match would be no more than \$3,000 per acre.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to commit matching funds in the amount of \$3,000 per acre or 50% of the value, whichever is less, to the Amos and Sarah Kauffman application to the Chester County Challenge Grant Program. The vote was unanimous.

2009 Audit & Financial Report of Elk Township

The 2009 Audit & Financial Report of Elk Township is complete and has been advertised as required.

Mark Plaughter noted the \$8,836 in Employee Benefits listed in the ad and asked if the Township had any full-time employees. Pal Durborow stated that there are no full-time employees and the Board will confirm the \$8,836 listed as Employee Benefits in the ad.

Chester County Multi-Jurisdictional Hazard Mitigation Plan

The Chester County Department of Emergency Services (CCDES) is preparing a Multi-Jurisdictional Hazard Mitigation Plan for review and endorsement by PEMA. CCDES has requested that the Township complete the Hazard Mitigation Opportunities Municipal Worksheet and adopt the Hazard Mitigation Plan Resolution, which will make property owners eligible for mitigation grants. The Board agreed to forward the plan and resolution to the Township Solicitor for review.

Brandywine Conservancy Correspondence dated 2/23/10 – Fisher Conservation Easement

Pal Durborow referred to Brandywine Conservancy Correspondence dated February 23, 2010 advising that the Stephen and Lydia Fisher property UPI #70-3-38.3 has been preserved with a conservation easement.

Executive Session 3/30/10

Pal Durborow stated that an Executive Session with the Township Solicitor was held on March 30, 2010. Items discussed include various amendments, the historic ordinance, nuisance ordinances, and various legal issues.

Spring Roadside Cleanup

The spring roadside cleanup is scheduled for April 24, 2010 at 9:00 a.m.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the March 1, 2010 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Al Jezyk, seconded by Estace Walters, the Bills to be Paid for April, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

Real Estate: \$7,814.53

Planning Commission

Pal Durborow referred to the March Planning Commission Meeting Minutes stating that there was no new business.

Zoning Hearing Board

No activity.

Zoning Officer

Pal Durborow referred to the March Zoning Officer Report stating that no Permits were issued; nine (9) inspections were performed; and eighteen (18) inquiries were received.

Pal referred to Tom Lowry's memo dated April 23, 2010 requesting direction on enforcement notices/memos/notes from the previous Zoning Officer. The Board agreed that no further follow-up is required at this time.

Roadmaster

Roadmaster Estace Walters referred to the March Roadmaster Report stating that storm drains were cleaned, potholes were patched and trees were cleared from roads, and that Schoolhouse Road, Elk Mills Road and Hickory Hill Road need some paving.

Post Office Committee

Pal Durborow referred to the Post Office Committee Quarterly Report dated March 31, 2010 reflecting a Starting Balance of \$16, 691.97 and an Ending Balance of \$16, 982.55.

Mary Gruber reported on various repairs that have been completed in the Post Office Building. Mary advised that the Postmaster has concerns about the parking lot including snow removal, maintenance, overnight parking, and access and turnaround space. The Board agreed to follow-up with the Postmaster and will consult the Township Solicitor.

Historic Commission

Mary Gruber reported that the Historic Committee is planning a cleanup of the Mt. Rocky Cemetery, and is looking for a display case for the Township Building. The Committee would like to remove the piano from the Township Building since it is too expensive to repair.

The Board agreed that the display case would be paid for with the donation from Virginia Gregg and be in her memory. The Board agreed that ownership of the piano should be confirmed.

Mary advised that the Historic Ordinance Map will be forwarded to the Board.

OLD BUSINESS

Penn DOT Winter Traffic Services Agreement

The Board will meet with PennDOT to discuss renewal of the Winter Traffic Services Agreement.

Route 841 & Brick Meetinghouse Road

Estace Walters will contact PennDOT about the fence at the intersection of Route 841 and Brick Meetinghouse Road.

NEW BUSINESS

Mary Gruber stated that there is a water run-off problem at Route 841 and Brick Meetinghouse Road, which is causing water to pool in her front yard, garage and basement.

The Board agreed to address this in their meeting with PennDOT.

The Bluffs @ Big Elk Creek

Mike Berquist asked about the status of the improvements at The Bluffs at Big Elk Creek. Pal Durborow stated that the Township Solicitor will follow-up with the Developer.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:55 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer