

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
February 7, 2011**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Palmer Durborow, Estace Walters and Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Executive Session & Peacedale Court Subdivision

Pal Durborow stated that an Executive Session was held on February 1, 2011 with the Township Solicitor and Township Engineer. The purpose of the Executive Session was to meet with Bud Avery to discuss the Peacedale Court Subdivision. Pal explained that the Township could not accept dedication because of the “No Left Turn” sign at the intersection of Route 472 and Peacedale Court. The Board agreed to have the Township Engineer provide an estimate to remove the hump on Route 472, and noted that Penn DOT will need to be involved with any changes.

Oxford Area Recreation Authority (OARA) – West Nottingham Township Request to Join OARA and Request for Seed Money in Payments; November 11, 2010

OARA Meeting Minutes

Pal Durborow referred to the November 11, 2010 Oxford Area Recreation Authority Meeting Minutes. West Nottingham Township has requested to join the OARA and would like to pay the \$15,000 seed money in installments.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board approved of West Nottingham Township joining the Oxford Area Recreation Authority. The vote was unanimous.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board approved of West Nottingham Township paying the \$15,000 seed money in installments. The vote was unanimous.

TOJO Mushrooms (TJA Properties) – Chester County Planning Commission (CCPC) Correspondence dated 2/3/11 Preliminary Land Development Plan

Pal Durborow referred to Chester County Planning Commission correspondence dated February 3, 2011 with their review of the TOJO Mushrooms (TJA Properties) Preliminary Land Development Plan. The CCPC review comments include references to protection of watersheds, Best Management Practices for stormwater management, complements on innovative project design, conformance with zoning decisions, verification of landscaping plan and access points, the need for staggered shifts, outdoor lighting design and placement, conformance to emergency radio communications, and placement of fill in wetlands.

Department of General Services 2011-2012 Salt Contract Participation Agreement

Pal Durborow referred to the Department of General Services 2011-2012 Salt Contract Participation Agreement. The agreement requires the purchase of at least 60% and allows the purchase of up to 140% of the tonnage reserved. The Township reserved 250 tons for the 2010-2011 agreement.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to reserve 250 tons of salt for the Department of General Services 2011-2012 Salt Contract Participation Agreement. The vote was unanimous.

Carlea LP (Michael Davitt) Stormwater Management & Erosion Control Plan dated 9-24-10 Latest Revision 1-28-11; Carlea LP (Michael Davitt) Stormwater Controls and Best Management Practices Operations, Maintenance and Inspection Agreement

Pal Durborow stated that the Township Engineer has advised that two items need to be addressed on the Carlea LP (Michael Davitt) Stormwater Management & Erosion Control Plan, and that the Township Solicitor is finalizing the Carlea LP (Michael Davitt) Stormwater Controls Management Practices Operations, Maintenance and Inspection Agreement.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board approved the Carlea LP (Michael Davitt) Stormwater Management & Erosion Control Plan conditioned upon final approval by the Township Engineer, and approved the Carlea LP (Michael Davitt) Stormwater Controls and Best Management Practices Operations, Maintenance and Inspection Agreement conditioned upon final approval by the Township Solicitor. The vote was unanimous.

PA Department of Environmental Protection Correspondence dated 1/4/11 – Acknowledgement of Application for Act 537 Sewage Facilities Planning Assistance

Pal Durborow referred to Pennsylvania Department of Environmental Protection correspondence dated January 4, 2011 acknowledging receipt of the Application for Act 537 Sewage Facilities Planning Assistance in the amount of \$14,979.02

Elk Township Open Space Committee December 21, 2010 Meeting Report

Pal Durborow referred to the Open Space Committee December 21, 2010 Meeting Report stating that Mike Wolf was in attendance, the Official Map should be revised for greater consistency with the Open Space Map, a landowner meeting should be planned for April, and Mike Wolf would research bank loan options.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the December 6, 2011 Board of Supervisors Public Hearing Minutes were approved, and the January 3, 2011 Meeting Minutes were approved with one correction of "January 3, 2010" to "January 3, 2011". The vote was unanimous.

Treasurer's Report

On a motion made by Al Jezyk, seconded by Estace Walters, the Bills to be Paid for February, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

Real Estate: \$0

Planning Commission

Pal Durborow referred to the January Planning Commission Meeting Minutes stating that the site visit planned for the TOJO facility will wait until snow cover is gone, and Thomas Shar has reviewed the TOJO Water Availability Study and shared his observations.

Zoning Hearing Board

No action.

Zoning Officer

Pal Durborow referred to the January Zoning Officer Report stating that one (1) Building Permit was issued and thirty-one (31) inspections were performed, and a variance and conditional use is required for installation of antennae on an existing tower.

Roadmaster

Roadmaster Estace Walters referred to the January Roadmaster Report stating that he cleaned up a truck full of trash on Hickory Hill Road, Brian and his crew have been out almost every day plowing or salting roads, Snyder & Sons cut and chipped trees, and a few calls were received about plowed in mailboxes and driveways.

Post Office Committee

No report.

Historic Commission

No report.

OLD BUSINESS

No old business.

NEW BUSINESS

No new business

PUBLIC COMMENT

John Groce asked if the State Police got back to Estace. Estace Walters stated that they haven't got back to him yet but if anyone has any problems, let him know and he'll contact someone from the State Police.

Donna Ellingsen stated that she'd like to see the minutes updated on the website. The Township Secretary will follow-up on updating the minutes.

Suzanne Dougherty stated that the Schoolhouse Road sign is falling down. Estace Walters will follow-up on the Schoolhouse Road sign.

Mark Plaugher asked if the Post Office parking lot would be resurfaced. Pal Durborow stated that the Board would continue to look into a grant for resurfacing the parking lot.

Meeting Adjourned at 7:45 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer