

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
FEBRUARY 6, 2012**

The Elk Township Board of Supervisors February Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Palmer Durborow, Estace Walters and Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Executive Session with Brandywine Conservancy & National Penn Bank 2/7/12

Pal Durborow states that an Executive Session was held with Brandywine Conservancy and National Penn Bank on February 7, 2012. Discussion in the Executive Session included the possibility of opening a Letter of Credit for open space purchases. Brandywine Conservancy is offering free consultation to any resident and will do an open space presentation at the next open space meeting. The closing on the Kauffman property will take place in June. The county is requesting commitments for the TJA Properties, LLP (TOJO Mushrooms) and Young properties.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed for the county to proceed on the TJA Properties, LLP (TOJO Mushroomes) and Young properties. The motion was unanimous.

Peacedale Court – Meeting with Penn DOT & Representative Lawrence 1/19/12

Pal Durborow stated that a meeting was held on January 19th with Penn DOT representatives Lou Belmonte, Bob Kennedy, and Steve Austin, and Representative John Lawrence to discuss the Peacedale Court/Route 472 (Lewisville Road) intersection. Pal referred to Penn DOT's February 1, 2012 correspondence stating a stop sign will be installed at State/Lewisville Road intersection, the speed limit for Lewisville Road will not be lowered, and street name signs and advanced warning signs will be installed for King Row Road. Pal stated that he talked to Steve Austin about removing the hump on Lewisville Road and Steve agreed to send someone out. The Board agreed to request traffic studies for State/Hickory Hill Roads and Chrome/Barren Roads intersections.

Estace Walters stated that speed studies are based on the speed of the majority of drivers, and that limits may only be lowered by a certain amount based on the average.

Pal Durborow stated that the meeting was about two hours and the Board will continue to work with Penn DOT.

TOJO Mushrooms (TJA Properties, LLP) Correspondence dated 1/30/12 – Request for Release of Plan Review LOC

Pal Durborow referred to TOJO Mushrooms (TJA Properties, LLP) correspondence dated January 30, 2012 requesting the Township release the LOC and stating a cash escrow will be provided if revised plans are submitted. Pal stated that the Board has never been asked to this and may need to require a written agreement. Pal stated that the written agreement would need to be reviewed by the Township Solicitor.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to TOJO Mushrooms (TJA Properties, LLP) request to release the Letter of Credit conditioned upon a written agreement approved by the Township Solicitor.

Emergency Management Coordinator

Pal Durborow stated that he has been serving as interim Emergency Management Coordinator (EMC). The Department of Emergency Services has advised that interim EMC's may only serve for ninety days. The Township is in need of a volunteer to serve as EMC and this person would need to attend one meeting per month, be appointed by the Governor, and attend the required training. The Board agreed to post this the position on the Township website.

URS Correspondence dated 1/30/12 – Act 167 Stormwater Management Plan 1/27/12 Meeting

Pal Durborow stated that Stan Corbett has attended the Act 167 meetings and that there is an aggressive schedule for MS4 townships. This does not apply to Elk Township because it has less population. The county's remaining draft ordinance sections will be available for review on February 3rd. Stan has provided the Act 167 compliance dates applicable to Elk Township.

Oxford Area Recreation Authority

Pal Durborow referred to Oxford Area Recreation Authority correspondence thanking Elk Township for its support. There is a need for a volunteer to serve on the Oxford Area Recreation Authority.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the January 3, 2012 Board of Supervisors Meeting Minutes were approved conditioned upon one correction (name spelling) to Page 2. The vote was unanimous.

Treasurer's Report

On a motion made by Estace Walters, seconded by Al Jezyk, the Bills to be Paid for February (no Roadmaster bill included) were approved. The vote was unanimous.

Tax Collector

Real Estate: \$0

Planning Commission

Pal Durborow referred to the January Planning Commission Meeting Minutes stating no new business.

Zoning Hearing Board

No action.

Zoning Officer Report

Pal Durborow referred to Thomas H. Lowry's January Zoning Officer Report stating three Zoning Permits were issued; the District Magistrate issued fines on two Hickory Hill Road properties; and an enforcement notice was delivered to a Lewisville Road property.

Municipal Support Services, Inc. Report

Pal Durborow referred to Municipal Support Services, Inc.'s January UCC Administration & Enforcement Report stating five inspections were performed; twenty-nine inquiries were received; and three Building Permits were issued.

Roadmaster

Roadmaster Estace Walters referred to the January Roadmaster Report stating signs were installed and there was one snowstorm.

Post Office Committee

No report.

Historic Commission

No report.

OLD BUSINESS

Township Building

Pal Durborow stated that Mary Gruber knows an Amish man that has insurance. The Board agreed to Mary Gruber getting a quote for Township Building repairs.

Post Office/Township Building Property Line

Pal Durborow stated that the pins were located for the Township Building/Post Office property line. The Township will notify Mr. Stacey that the trees are on the other side of the property line.

Robbins Property

Pal Durborow stated that the path is still being cleared on the Robbins property for the trail.

PA Game Commission

Pal Durborow stated that the coyote reports were from three years ago and were probably a rumor.

State/Reisler Road Bridge

Pal Durborow stated that PennDOT is still looking at the State/Reisler Road Bridge.

NEW BUSINESS

No new business.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:20 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer