

**ELK TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
FEBRUARY 3, 2014**

The Elk Township Board of Supervisors February Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Albert Jezyk, Jr., Estace Walters, and James George.

**PUBLIC COMMENT**

No public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

**Executive Session w/Township Solicitor & Township Engineer January 27, 2014**

Al Jezyk stated that an Executive Session with the Township Solicitor and Township Engineer was held on January 27, 2014. Items discussed at the Executive Session included Fair Hill Estates, Peacedale Court, Municipal Support Services, and the Township Zoning Officer.

**Board of Supervisors Special Meeting January 16, 2014 (Acceptance of Resignation of Elected Tax Collector & Appointment of Successor to Fill Vacancy in Elected Office of Tax Collector - Carol Leonard Correspondence dated January 6, 2014)**

Al Jezyk stated that a Special Meeting was held on January 16, 2014 to accept the resignation of the elected Tax Collector (Carol Lewis) and to appoint a successor (Diane Corcoran) to fill the vacancy in the elected Office of Tax Collector.

**URS Correspondence to DEP dated January 20, 2014 - Notification of Adoption of Act 167 Ordinance & Statement of Certification**

Al Jezyk referred to URS correspondence dated January 20, 2014 notifying DEP that Elk Township has adopted the Act 167 Ordinance and providing the Statement of Certification.

**PennDOT Correspondence dated January 3, 2014 - Maintenance & Safety Concerns in Elk Township**

Al Jezyk referred to PennDOT correspondence dated January 3, 2013 regarding maintenance and safety concerns in Elk Township. Penn DOT has advised that the previous speed study determined that the 45 mph speed limit on Route 472 is appropriate; the storm drains on Route 472 and State Road will be cleaned within 60 days; the steep drop offs on Route 472, State Road and Stricklersville Road are in the process of being completed; the pipe on Route 472 will be repaired within 60 days; the county will ditch the area of Route 472 and Blake Road; and the pipe on Stricklersville Road does not belong to PennDOT.

**STAFF REPORTS**

**Secretary's Report**

On a motion made by Estace Walters, seconded by Jim George, the January 6, 2014 Board of Supervisors Reorganization Meeting Minutes and the January 16, 2014 Board of Supervisors Special Meeting Minutes were approved. The vote was unanimous.

**Treasurer's Report**

On a motion made by Estace Walters, seconded by Jim George, the Bills to be Paid for February, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

**Tax Collector**

Real Estate: 0

**Planning Commission**

Al Jezyk referred to the January Planning Commission Meeting Minutes stating no new business.

**Zoning Hearing Board**

No action.

**Building Report**

Al Jezyk referred to the January Building Report stating that six inspections were performed, twelve inquiries were received, and one permit was issued.

**Zoning Report**

Al Jezyk referred to the January Zoning Report stating that two inquiries were received and no permits were issued.

**Roadmaster**

Roadmaster Estace Walters referred to the January Roadmaster Report stating that he picked up tires and trash, cold patched holes, called State about bus company complaints, received a few calls about snow removal, and that Brian and his crew took care of snow removal.

**Emergency Management Coordinator**

No report.

**Oxford Area Recreation Authority**

Al Jezyk referred to the Oxford Area Recreation Authority January report stating they received a \$2,500 grant from Wal-Mart, will be having a clean up day at the park on March 15th, there are still two vacancies on the Board, and the annual municipal contributions are due.

**Historic Commission**

No report.

**OLD BUSINESS**

Estace Walters thanked Diane Corcoran for accepting the appointment of successor to fill the vacancy in the office of elected Tax Collector.

**NEW BUSINESS**

No new business.

**PUBLIC COMMENT**

No public comment.

Meeting Adjourned at 7:10 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer