

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
July 2, 2012**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Palmer Durborow, Vice Chairman Estace Walters and Member Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

2012-2013 Bid Proposals – Roadwork Equipment Rental, Winter Road Maintenance Equipment Rental, Aggregate Materials, Blacktop Mixes, Liquid Asphalt

The Township received the following 2012/2013 Roadwork Material & Equipment Rental Bid Proposals:

1. Harlan Construction Company Road Maintenance Equipment Rental Bid Proposal in the amount of \$27,100.
2. Carter & Son Lawncare, Inc., Winter Road Maintenance Equipment Rental Bid Proposal in the amount of \$63,930.00.
3. Martin Limestone, Inc., Aggregate Material Bid Proposal in the amount of \$7,165.50

No bid proposals were received for Blacktop Mixes or Liquid Asphalt.

On a motion made by Estace Walters, seconded by Al Jezyk, the 2012/2013 Road Maintenance Equipment Rental Contract was awarded to Harlan Construction Company. The vote was unanimous.

On a motion made by Estace Walters, seconded by Al Jezyk, the 2012/2013 Winter Road Maintenance Equipment Rental Contract was awarded to Carter & Son Lawncare, Inc. The vote was unanimous.

On a motion made by Estace Walters, seconded by Al Jezyk, the 2012/2013 Aggregate Material Contract was awarded to Martin Limestone, Inc. The vote was unanimous.

2012 Oxford Region Comprehensive Plan Public Review Draft

Pal Durborow stated that the 2012 Oxford Region Comprehensive Plan Public Review Draft is available for review. The Joint Public Hearing for discussion and possible adoption of the plan is scheduled for July 25, 2012 at 7:00 PM at the Herr's Visitor Center in Nottingham.

Natural Areas Stewardship Assessment for the Springlawn Road Trail

Pal Durborow stated that the Natural Lands Trust Stewardship Assessment for the Springlawn Road Trail is complete. The Board agreed to follow-up with Natural Lands Trust for a pdf version of the assessment.

Chester County Board of Commissioners Reestablishment of Municipal Fee for Emergency Services & Chester County Association of Township Officials (CCATO) Request for Vote of Support for Reasonable & Acceptable Solution

Pal Durborow stated that the Chester County Board of Commissioners is considering reestablishment of the municipal fee for emergency services. This fee was done away with in the

early 90's and reestablishment could cost Elk Township \$7,000 per year. The Chester County Association of Township Officials is requesting support to work towards an acceptable solution.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to support the Chester County Association of Township Officials to work towards an acceptable solution. The vote was unanimous.

Travelers Casualty & Surety Company Cancellation Notice MediaFlo USA, Inc. Site Restoration Bond No. 1049999798 Mt. Olivet Road Telecommunications Facility

Pal Durborow referred to Travelers Casualty & Surety Company Site Restoration Cancellation Notice dated June 19, 2012 for the Mt. Olivet Road tower. The notice includes a cancellation date of September 24, 2012 and is in compliance with bond terms. The Zoning Officer will confirm the site has been restored to original condition and equipment removed.

2012/2013 Application/Permit to Hunt in the Chrome Barrens Conservancy

Pal Durborow stated that the 2012-2013 Application to Hunt in the Chrome Barrens Conservancy is available.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the June 4, 2012 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Estace Walters, seconded by Al Jezyk, the Bills to be Paid for July, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

Real Estate: \$1,813.00

Planning Commission

Pal Durborow referred to the June Planning Commission Meeting Minutes stating that Al Jezyk was present to discuss the Oxford Area Region Comprehensive Plan, and that the Commission will review the document and comment on it next month.

Zoning Hearing Board

No action.

Building Report

Pal Durborow referred to the June Monthly Building Report stating six inspections were performed; eight inquiries were received; and one Building Permit was issued.

Zoning Report

Pal Durborow referred to the June Monthly Zoning Report stating one inquiry was received.

Roadmaster

Roadmaster Estace Walters referred to the June Roadmaster report stating that he cleaned up trash on Barren Road, cut a tree on State Road, got a call from a contractor about the State Road

Bridge, got a call about a hole in the road on Elk Mills Road, Brian cut up and removed trees s after the storm, and he round up the intersection of Brick Meeting House and Chesterville Road.

Post Office Committee

No report.

Historic Commission

No report.

OLD BUSINESS

Peacedale Court

Pal Durborow stated that Steve Austin has not called him back yet. Pal will call Steve again tomorrow.

NEW BUSINESS

No new business.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:25 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer