

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
June 4, 2012**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Palmer Durborow, Vice Chairman Estace Walters and Member Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Executive Session with Township Solicitor & National Penn Bank - May 3, 2012

Pal Durborow stated that an Executive Session was held on May 3, 2012 with the Township Solicitor & Lloyd Reicehnbach of National Penn Bank. Discussion in the Executive Session included the borrowing of funds for open space purchases. The Township Solicitor disagrees with Lloyd on what the law requires and will review and advise. The Township has not committed to borrowing at this time.

TJA Properties (TOJO Mushrooms) Purchase of Agricultural Conservation Easement & Douglass & Torrence Young Purchase of Agricultural Conservation Easement Land

Pal Durborow stated that TOJO Mushrooms and Douglass Young have accepted the county's offer to purchase conservation easements. The Township has agreed to one payment of \$228,000 in 2012 and one \$228,000 payment in 2013 for TOJO Mushrooms, and has agreed to one payment of \$185,925 in 2012 for Douglass and Torrence Young. The \$143,940 for the Kauffman conservation easement will be paid at the time of closing. The total commitment for open space purchases is \$787,465 and the current balance of the open space account is \$469,751.

Fisher Conservation Easement – Brandywine Conservancy Correspondence dated May 18, 2012

Pal Durborow referred to Brandywine Conservancy correspondence dated May 18, 2012 informing the Township that the Fisher property has been preserved with a conservation easement. The easement does not grant public access to the property but preserves 85 acres of land. The Township did not participate in this purchase. The Fisher property backs up to the TOJO Mushroom and Young properties.

Peacedale Court Subdivision

Pal Durborow stated that he talked last month with Steve Austin of PennDOT and Dave Harlan. Dave Harlan needs the specification sheet from PennDOT if the Township is participating with the State. The Board hopes to receive the specification sheet from PennDOT soon.

2012-2013 Request for Bid Proposals – Roadwork Equipment Rental, Winter Road Maintenance Equipment Rental, Aggregate Materials, Blacktop Mixes, Liquid Asphalt

Pal Durborow stated that the 2012-2013 request for bid proposals has been advertised. The request for bid proposals are for roadwork equipment rental, winter road maintenance equipment rental, aggregate materials, blacktop mixes, and liquid asphalt. The bid proposals will be opened on July 2, 2012.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the May 14, 2012 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Estace Walters, seconded by Al Jezyk, the Bills to be Paid for June, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

Real Estate: \$6,478.41

Planning Commission

Pal Durborow referred to the May Planning Commission Meeting Minutes stating no new business.

Zoning Hearing Board

No action.

Zoning Report

Pal Durborow referred to the May Monthly Zoning Report stating three Zoning Permits were issued; three inspections were performed; and eighteen inquiries were received.

Building Report

Pal Durborow referred to the May Monthly Building Report stating five inspections were performed; seven inquiries were received; and one Building Permit was issued.

Roadmaster

Roadmaster Estace Walters referred to the May Roadmaster report stating that he is getting prices for two projects, one is the difference in pricing to pave or tar and chip Old Forge Road, and second is putting a new pipe in on Kings Row Road; he spoke with the State about the intersection of State Road and Hickory Hill Road, and more signage was put up warning of stop ahead; he had the same discussion about Chrome Road and Barren Road, and they decided to put up stop ahead signs; he met with Brian and Brian has installed all the stop ahead signs. Estace stated that he received a call about the site distance at State Road and Hickory Hill Road and he weed-eated the intersection.

Post Office Committee

No report.

Historic Commission

No report.

OLD BUSINESS

No old business.

NEW BUSINESS

Township Constable

Estace Walters stated that Hank Henry is the new constable for Elk Township. Hank is not sure about the \$3,000 bond requirement and will follow up with the county.

Joint Comprehensive Plan

Al Jezyk stated that there is a meeting on Wednesday night at the Herr's center for the Joint Comprehensive Plan. The Committee is looking at how we want to grow and what resources need to be protected.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:15 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer