

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
June 3, 2013**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Palmer Durborow, Vice Chairman Estace Walters, and Member Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Resolution No. 2013-04 Agricultural Security Area – Tax Parcels 70-5-6, 70-5-7, 70-5-8 Delaware Trust Co. George Strawbridge et. al

On a motion made by Estace Walters, seconded by Al Jezyk, the Board adopted Resolution No. 2013-04 Agricultural Security Area Tax Parcels 70-5-6, 70-5-7, 70-5-8 Delaware Trust Co. George Strawbridge et.al. The vote was unanimous.

2013-2014 Bid Proposals – Roadwork Equipment Rental, Winter Road Maintenance Equipment Rental, Aggregate Materials, Blacktop Mixes, Liquid Asphalt

The Township received the following 2013/2014 Roadwork Material & Equipment Rental Bid Proposals:

1. Harlan Construction Company Road Maintenance Equipment Rental Bid Proposal in the amount of \$26,100.
2. Carter & Son Lawncare, Inc., Winter Road Maintenance Equipment Rental Bid Proposal in the amount of \$60,930.00.
3. New Enterprises Stone & Lime Co., d/b/a Martin Limestone, Inc., Aggregate Material Bid Proposal in the amount of \$7,165.50
4. Americans Infrastructure – MD (Independence Construction Materials) Blacktop Mixes Material Bid in the amount of \$42,142.30.
5. Pennsy Supply, Inc. Blacktop Mixes Material Bid in the amount of \$49,270.00.

No bid proposals were received for Liquid Asphalt.

On a motion made by Estace Walters, seconded by Al Jezyk, the 2013/2014 Road Maintenance Equipment Rental Contract was awarded to Harlan Construction Company. The vote was unanimous.

On a motion made by Estace Walters, seconded by Al Jezyk, the 2013/2014 Winter Road Maintenance Equipment Rental Contract was awarded to Carter & Son Lawncare, Inc. The vote was unanimous.

On a motion made by Estace Walters, seconded by Al Jezyk, the 2013/2014 Aggregate Material Contract was awarded to Martin Limestone, Inc. The vote was unanimous.

On a motion made by Estace Walters, seconded by Al Jezyk, the 2013/2014 Blacktop Mixes Material Contract was awarded to American Infrastructure – MD (Independence Construction Materials). The vote was unanimous

Harvey F. Jr. & Jennifer S. Arter Final Subdivision Plan Add-on Lot

The Township has received an Application for Subdivision for the Harvey F. Jr. & Jennifer S. Arter Final Subdivision Plan Add-on Lot. The plan will be forwarded to the Township engineer for review.

Draft Elk Township Fireworks Ordinance

The Board agreed to table discussion on the draft Elk Township Fireworks Ordinance.

2013/2014 Application/Permit to Hunt in the Chrome Barrens Conservancy

The 2013/2014 Application/Permit to Hunt in the Chrome Barrens Conservancy are now being accepted.

2009 Verizon Franchise Agreement Negotiations

The Township has received questions from a few residents about Verizon Fios. The Board had participated in Franchise Agreement negotiations with Verizon in 2009. At that time, Verizon decided to withdraw from the negotiations. The Board agreed to follow-up with Verizon about resuming negotiations.

Appointment of Assistant Roadmaster

On a motion made by Pal Durborow, seconded by Estace Walters, Al Jezyk was appointed Elk Township Assistant Roadmaster. Al Jezyk abstained from the vote.

The Township Auditors will set the hourly rate for the Assistant Roadmaster.

PA Uniform Construction Code Joint Appeals Board

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to authorize the Township Solicitor to proceed with the ordinance(s) for appointment/designation of a PA Uniform Construction Code Board of Appeals.

Union Fire Company No. 1 2012 Annual Report

The Township has received the Union Fire Company No. 1 2012 Annual Report. The report notes 2,844 in 2012 with 12 responses in Elk Township.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Al Jezyk, the May 6, 2013 Board of Supervisors Meeting minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Estace Walters, seconded by Al Jezyk, the Bills to be Paid for June, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

Real Estate: \$6,875.91

Planning Commission

No report.

Zoning Hearing Board

No action.

Monthly Building Report

Pal Durborow referred to the May Building Report stating seven inspections were performed, eighteen inquiries were received, and no permits were issued.

Monthly Zoning Report

Pal Durborow referred to May Zoning Officer Report stating no zoning permits were issued, seventeen inquiries were received, and two zoning inspections were performed.

Roadmaster

Estate Walters referred to the May Roadmaster Report stating the truck was inspected and washed, fallen trees were cut up, and Brian put signs up.

Post Office Committee

No report.

Historic Commission

No report.

OLD BUSINESS

Robbins Property Trail Signs

The Robbins property trail signs have been ordered.

Oxford Gun Club

The Board agreed to contact the Oxford Gun Club about emergency use of their building.

NEW BUSINESS

Post Office Committee Dissolution

Mary Gruber presented correspondence dated June 3, 2013 stating the current members wish to dissolve the Post Office Committee. The Post Office Committee will turn over the remaining funds in the checking account to the Township, and requests the funds are held separate for maintaining the Post Office and Township Buildings.

Township Building Repairs

The Board agreed to get quotes for repairing the ceiling in the Township Building. The Board also agreed to look into removing the old heaters and re-doing the lights.

American Tower

Tom Lowry has advised that American Tower wishes to add a second generator for the Mt. Olivet Road tower. Tom will consult with the Township Solicitor on what is required.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:30.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer