

**ELK TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
JUNE 2, 2014**

The Elk Township Board of Supervisors June Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member James George.

**PUBLIC COMMENT**

No public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

**Agreement for the Sale and Purchase of an Agricultural Conservation Easement in Perpetuity - Oxford Gun Club, Inc., County of Chester, & Elk Township**

Al Jezyk referred to the Agreement for the Sale and Purchase of An Agricultural Conservation Easement in Perpetuity between the Oxford Gun Club, Inc., County of Chester, and Elk Township. Elk Township's share of the easement cost is \$44,163.00 due to Oxford Gun Club, Inc. on July 15, 2015.

On a motion made by Estace Walters, seconded by Jim George, the Board agreed to sign the Agreement for the Sale and Purchase of An Agricultural Conservation Easement in Perpetuity between the Oxford Gun Club, Inc., County of Chester, and Elk Township. The vote was unanimous.

**2014-2015 Requests for Bid Proposals Roadwork Equipment Rental, Liquid Asphalt Materials, Blacktop Mixes Materials, Aggregate Materials**

Al Jezyk stated that the Township received the following 2014/2015 Roadwork Material & Equipment Rental Bid Proposals:

1. Roadwork Maintenance Equipment Rental - Harlan Construction Company Bid Proposal in the amount of \$29,550.00.
2. Aggregate Material - New Enterprises Stone & Lime Co., d/b/a Martin Limestone, Inc. Bid Proposal in the amount of \$7,324.50.
3. Blacktop Mixes Materials - ICM of Maryland Bid Proposal in the amount of \$42,142.30.
4. Liquid Asphalt - No bid proposals were received.

On a motion made by Estace Walters, seconded by Jim George, the following 2014/2015 Equipment Rental Contract and Material Contracts were awarded:

- 1) Road Maintenance Equipment Rental Contract - Harlan Construction Company.
- 2) Aggregate Material Contract - New Enterprises Stone & Lime Co., d/b/a Martin Limestone, Inc.
- 3) Blacktop Mixes Material Contract - American Infrastructure – MD (Independence Construction Materials).

The vote was unanimous.

**Agreement for Emergency Use of the St. John's United Methodist Church - St. John's United Methodist Church & Elk Township**

Al Jezyk referred to the Agreement for Emergency Use of the St. John's United Methodist Church. The agreement allows Elk Township the use of the facilities of the St. John's United Methodist Church during an emergency. The Board agreed to table this issue until St. John's United Methodist Church signs the agreement.

**Peacedale Court - PennDOT Sign/Speed Limit Analysis**

Al Jezyk read aloud Pennsylvania Department of Transportation (PennDOT) correspondence dated May 7, 2014 regarding Peacedale Court. PennDOT has performed a sign/speed limit analysis and has approved a reduction in the speed limit to 35mph. PennDOT will perform another speed study in a few months to determine whether to lift the left turn prohibition.

Estate Walters stated that PennDOT has been against lowering the speed limit and hopefully this will allow the Board to accept dedication of Peacedale Court.

**Elk Township Application/Permit to Hunt in the Chrome Barrens Conservancy**

Al Jezyk referred to the Elk Township Application/Permit to Hunt in the Chrome Barrens Conservancy for the 2014/2015 Season. The Application/Permit to Hunt in the Chrome Barrens Conservancy will be posted on the Township website.

Public Comment: Suzanne Dougherty asked if the Township could charge a fee for hunting permits.

The Board agreed to follow-up with the Township Solicitor on whether fees could be charged.

Public Comment: Eric Weaver stated that a permanent right to hunt was granted when Kyle Weaver sold the property to the Nature Conservancy.

The Board was not aware of any permanent right to hunt on Nature Conservancy property.

**PECO Clay 34KV Extension Project (Pole Upgrades)**

Al Jezyk referred to PECO's Clay 34KV Extension Project Summary stating that PECO will construct a 34KV line extension in Southern Chester County to increase capacity and improve reliability for the area. PECO will be constructing a total of eight (8) mile of pole line, upgrading approximately seven (7) miles and constructing approximately one (1) mile of new facilities. Construction will start in early July and continue until Spring 2015.

**Stormwater Run-off at 5 Breckenridge Drive (Brian Martonix)**

Jim George stated that he met with Brian Martonix to discuss stormwater run-off and that he provided Brian with a copy of the Township Engineer's 2011 letter. Jim stated that the Township Engineer advised in 2011 that the stormwater was running the way it was designed. Jim stated that the stormwater has probably changed course over time running towards instead of away from the house. Jim stated that he suggested Brian use a backhoe to create a berm/swale and contact the Township Engineer if any questions.

**Springlawn Road Trail (Vandalism & Graffiti)**

Al Jezyk stated that there has been some vandalism in the Springlawn Road Trail (bench in creek).

Public Comment: John Croce stated that he spoke with two teenagers that said they relocated the bench. John stated that there is still graffiti on the overpass.

The Board agreed to continue to follow-up on the Springlawn Road Trail vandalism and graffiti.

### **Lowry Return of Township Records**

Al Jezyk stated that there is concern about Tom Lowry's return of all Township Records.

On a motion made by Jim George, seconded by Estace Walters, the Board authorized the Township Solicitor to send Tom Lowry a letter directing the return of all Township Records. The vote was unanimous.

### **STAFF REPORTS**

#### **Secretary's Report**

On a motion made by Jim George, seconded by Estace Walters, the May 5, 2014 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

#### **Treasurer's Report**

On a motion made by Estace Walters, seconded by Jim George, the Bills to be Paid for June were approved with the exceptions of Roadmaster and Assistant Roadmaster Payrolls.

On a motion made by Al Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

On a motion made by Estace Walters, seconded by Jim George, the Bill to be Paid for Assistant Roadmaster was approved. Al Jezyk abstained from the vote.

#### **Tax Collector**

Real Estate Taxes Collected: \$7,192.30

#### **Planning Commission**

Al Jezyk referred to the May Planning Commission Meeting Minutes stating no new business.

#### **Zoning Hearing Board**

No action.

#### **Zoning/Building Reports**

Al Jezyk stated that Scott Moran has been transitioning to Zoning Officer/Building Code Official and will provide Building/Zoning Reports for the next meeting.

#### **Oxford Area Recreation Authority**

Al Jezyk referred to the May Oxford Area Recreation Authority Report noting some vandalism at the park and their insurance company is handling the claim.

#### **Trail Coordinator**

Al Jezyk referred to Pal Durborow's May 2014 Trail Report noting that he met with Chris Weaver to inspect Springlawn Road Trail; met with Chris Weaver and Estace Walters to inspect the Barren Road Trail; and Chris Weaver mowed areas in the Springlawn Road and Barren Road Trails.

#### **Roadmaster**

Estate Walters referred to the May Roadmaster Report stating that the truck was inspected, he weed-eated and cut back roadbanks, cleaned up the Barron Road and Springlawn Road Trails, cleaned out culverts in Rocky Glen, and Chris Weaver mowed the Township.

**Historic Commission**

No report.

**Emergency Management Coordinator**

Deputy Emergency Management Coordinator Milt Rudy reported that spent 1/2 day at the Chester County Department of Emergency Services and saw their disaster meeting room and state-of-the-art call center. Milt explained that the County has ready notify capability (sends notices via e-mail, phones, etc.), a 211 service for reporting damages (trees down, lines down, etc.), and a special needs registry (only one Elk Township resident on the registry). Milt requested the Board's input on how to get information to Township residents (newsletter, flyers, presentations to local groups, etc.) and asked if the Board had any thoughts on the road map.

Jim George stated that he reviewed the road map and would take Section 1. Jim stated that he spoke with the County's GIS Department about their state-of-the-art overlay map.

Milt Rudy stated that they have log-ins for the County's overlay map with no cost to the Township.

The Board agreed for Milt Rudy and Stephen Roberts to continue their efforts to improve emergency management services.

**OLD BUSINESS**

No old business.

**NEW BUSINESS**

No new business.

**PUBLIC COMMENT**

Suzanne Dougherty asked if "road buggy" signs could be installed on Route 841 and Route 472.

Estate Walters stated that he would contact the State about installing "road buggy" signs.

Meeting Adjourned at 8:50 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/Treasurer