

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
June 1, 2009**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Palmer Durborow, Estace Walters and Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Resolution No. 2009-10 Fee Schedule

On a motion made by Estace Walters, seconded by Al Jezyk, the Board adopted Resolution No. 2009-10 Fee Schedule. The vote was unanimous.

Resolution No. 2009-11 Written Zoning Complaints and Zoning Complaint Form

On a motion made by Estace Walters, seconded by Al Jezyk, the Board adopted Resolution No. 2009-11 Written Zoning Complaints and Zoning Complaint Form. The vote was unanimous.

Elk Township Application/Permit to Hunt in the Chrome Barrens Conservancy

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed that the Chrome Barrens Conservancy hunting permits would be issued via a lottery system with Elk Township residents receiving first priority and approved the "Elk Township Application/Permit to Hunt in the Chrome Barrens Conservancy". The vote was unanimous.

Barren Road Closure – East Nottingham Township Correspondence dated May 19, 2009

Pal Durborow referred to East Nottingham Township correspondence dated May 19, 2009 stating that Barren Road will be closed due to installation of a new box culvert.

Chester County Finance Department Correspondence Received May 19, 2009 – The Chester County Tax Collection District

Pal Durborow referred to Chester County Finance Department correspondence received on May 19, 2009 stating that the first meeting of the Chester County Tax Collection District is scheduled for November 12, 2009. The Township must appoint one delegate and at least one alternate to serve on the Tax Collection Committee.

Brandywine Conservancy Correspondence dated May 19, 2009 – Barn Restoration Examples

Pal Durborow referred to Brandywine Conservancy correspondence dated May 19, 2009 providing examples of barn restoration projects. Pal stated that the Board would consult the Township Solicitor about possible legal issues with the Dougherty barn.

**Chester County Water Resources Authority Correspondence dated May 22, 2009 –
Municipal Input Stormwater Management and PA Act 167**

Pal Duroborow referred to Chester County Water Resources Authority correspondence dated May 22, 2009 requesting completion of a Municipal Stormwater Questionnaire. The Board agreed to direct Township Engineer Stan Corbett to complete the questionnaire on behalf of the Township.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the May 4, 2009 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Estace Walters, seconded by Al Jezyk, the Bills to be Paid for June, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

Real Estate: \$3,673.87

Planning Commission

Pal Durborow referred to the May Planning Commission Meeting Minutes stating that there was no new business.

Zoning Hearing Board

The TJA Properties (TOJO Mushrooms) Zoning Hearing has been postponed indefinitely. The hearing will be advertised and adjacent property owners notified when rescheduled.

Building Inspector/Zoning & Codes Enforcement Officer

Pal Durborow referred to Thomas Lowry's May Report stating that all permits issued in 2008 and 2009 were checked; ten (10) inspections were performed; twenty-four (24) inquiries were received; and two (2) deck permits were issued.

No further inquiries have been received from Crownstone Communications regarding changing/adding cell antennae at 253 Mt. Olivet Road.

Code enforcement issues include a Baker Road dog complaint, a Briarcroft Road tall grass complaint, and follow-up on junk cars and a horse on Kings Row Road.

Roadmaster

Roadmaster Estace Walters referred to the May Roadmaster Report stating that the intersections of Brick Meeting House/Chesterville Road and Route 472/Kings Row Road were weeded; the patch job on Rabbit Run Road was inspected; and that East Nottingham Township will close Barren Road for bridge repair.

Historic Commission

No report.

Open Space Committee

No report.

OLD BUSINESS

No old business.

NEW BUSINESS

Township Building

The Board agreed to research purchasing a new sign for the Township Building. Al Jezky will follow-up with the contractor about the new air conditioner rattling.

Streetlights

The Township Secretary will confirm with PECO the location of a streetlight billed to the Township.

PUBLIC COMMENT

Mike Berquist requested an update on the status of dedication of the Bluffs at Big Elk Creek. Pal Durborow stated that the Township Engineer has advised Gemcraft of the outstanding issues, and that the Board would consult with the Township Solicitor.

Linda Luker asked about the process for zoning complaints.

There was no further public comment.

Meeting Adjourned at 7:40 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer