

**ELK TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
June 7, 2010**

The Elk Township Board of Supervisors Regular Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Palmer Durborow, Estace Walters and Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Mark Gallant, Chester County Planning Commission – Oxford Region Multimunicipal Comprehensive Plan

Mark Gallant, Lead Planner, provided an update on the activities of the Planning Committee for the Oxford Region Multimunicipal Comprehensive Plan. Surveys have been taken on twelve topics and discussions have taken place on land use planning, patterns for growth and protection of resources. Resource protection categories include agricultural, rural residential and existing villages; and growth areas include suburban, town center, and town residential. The Committee is currently working on plan chapters and residents may refer to the website for further information.

Resolution No. 2010-07 Adoption for an Act 537 Official Sewage Facilities Plan for Elk Township

Township Engineer Stan Corbett gave a presentation on the Act 537 Official Sewage Facilities Plan for Elk Township. The Township was divided into three study areas – Hickory Hill Village, Lewisville Village, and the remaining areas of the Township. The first priority was to identify problem areas as defined by having failing systems. CCHD records revealed only fifteen failing systems, which were not clustered in any one area. A door-to-door survey of the Lewisville Village was conducted, and there was a 58.5% respondent rate. There were a few concerns regarding suspected holding tanks and cesspool malfunctions. Options considered for addressing these concerns were not economically feasible. It was recommended that existing on-lot systems continue, community and/or individual systems be considered for the future, and an on-lot maintenance program be instituted.

The Board took no action on Resolution No. 2010-07, and agreed to address the issue at the next meeting.

Long View Farms Final Subdivision Plan – Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508

On a motion made by Estace Walters, seconded by Al Jezyk, the Board accepted the Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 dated May 28, 2010 for the Long View Farms Final Subdivision Plan. The agreed extended response date is December 7, 2010. The vote was unanimous.

Proposal for Creation/Modification of an Agricultural Security Area - TJA Properties LLC Tax Parcel #70-3-36 (133 Acres)

The Board acknowledged receipt of the Proposal for Creation/Modification of an Agricultural Security Area for TJA Properties LLC Tax Parcel #70-3-36 (133 acres).

Proposal for Creation/Modification of an Agricultural Security Area – Albert Jezyk, Jr. Tax Parcels #70-4-52 (9.9 Acres) and #70-4-54.3 (3.79 Acres)

The Board acknowledged receipt of the Proposal for Creation/Modification of an Agricultural Security Area for Albert Jezyk, Jr. Tax Parcels #70-4-52 (9.9 Acres) and #70-4-54.3 (3.79 Acres).

Public Notice for Sealed Proposals – Bid Opening 6/21/10 Roadwork Equipment Rental, Winter Road Maintenance, Aggregate Materials, Blacktop Mixes, and Liquid Asphalt

Pal Durborow referred to the Public Notice for sealed proposals for roadwork equipment rental, winter road maintenance, aggregate materials, blacktop mixes, and liquid asphalt. Bids will be opened on June 21, 2010 and action taken at the next regularly scheduled Board of Supervisors Meeting.

PennDOT Correspondence dated 5/26/10 – Winter Traffic Services Agreement Severe Winter Adjustment

Pal Durborow referred to PennDOT correspondence dated May 26, 2010 advising that the Township will receive a severe winter adjustment of \$13,135.66. This payment is a severe winter adjustment and not the annual contract payment.

PennDOT Correspondence dated 6/3/10 - SR 0472 Lewisville Road & SR 3010 Media Road

Pal Durborow referred to PennDOT correspondence dated June 3, 2010 advising that Allan A. Myers was awarded the project for proposed resurfacing and maintenance. Included in the project list are SR 0472 Lewisville Road and SR 3010 Media Road.

Berkheimer Associates Correspondence dated 5/12/10 – EIT Correction

Pal Durborow referred to Berkheimer Associates correspondence dated May 12, 2010 advising that March, April and May open space funds were reported to the Township as earned income funds. Berkheimer Associates will correct the error by moving May earned income funds to open space funds.

Oxford Area Recreation Authority – Township Contribution for Gravel

The Oxford Area Recreation Authority is requesting that participating Townships contribute towards the cost of stone for the road. Elk Township's portion would be \$545.00 or \$1,090.00 depending on whether the stone is four or eight inches thick. The Board agreed to address this at the next Board of Supervisors Meeting.

Delaware Valley Regional Planning Commission - Draft Fiscal Year 2011-2014 Transportation Improvement Program for PA; Draft Transportation Conformity Findings for Draft Fiscal Year 2011 PA Transportation Improvement Program & Fiscal Year 2010 New Jersey Transportation Improvement Program

The Delaware Valley Regional Planning Commission will open a public comment period on June 1, 2010 for the draft Transportation Improvement documents. The Draft Fiscal Year 2011

Transportation Improvement for Pennsylvania includes projects in Philadelphia, Montgomery, Delaware, Chester and Bucks counties.

PSATS News Bulletin – House Bill 2431 (Elimination of Townships, Cities & Boroughs)

PSATS is leading the fight against House Bill 2431 that would establish counties as the basic level of government by eliminating Townships, Cities and Boroughs.

STAFF REPORTS

Secretary’s Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the May 3, 2010 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer’s Report

On a motion made by Estace Walters, seconded by Al Jezyk, the Bills to be Paid for June, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

Real Estate: \$6,121.32

Planning Commission

Pal Durborow referred to the May Planning Commission Meeting Minutes stating that the 804 Barren Road is not a zoning issue; that a Special Exception is not required for the Fisher property; and that the Planning Commission would like to contribute to drafting of amendments pertinent to these issues.

Zoning Hearing Board

No activity.

Zoning Officer

Pal Durborow referred to the May Zoning Officer Report stating that one permit was issued; six (6) inspections were performed; and twenty (20) inquiries were received.

Roadmaster

Roadmaster Estace Walters referred to the May Roadmaster Report stating that a stop sign was put up; trees, debris, and logs were cleaned up from the storms; King Row Road, Route 472, Brick Meeting House and Chesterville Road were weed-eated; various areas were cold patched; that he talked to the state a couple of times; and that he met with a Canterbury Court resident about a drainage issue and a Barren Road resident about weeds.

Post Office Committee

No report.

Historic Commission

No report.

Open Space Committee

The Open Space Committee held an Open Space Landowners Meeting on May 5, 2010. Presenters at the meeting were John Goodall of Brandywine Conservancy, and Gwen Lacy of The Land Conservancy for Southern Chester County.

OLD BUSINESS

Springlawn Road Trail

Equestrian signage and dog leashing signage will be installed at the Springlawn Road Trail.

Post Office

Postmaster Joe McKean expressed concerns about possible liability related to the parking lot. Pal Durborow will confirm with the contractor a completion date for the improvements to the parking lot.

NEW BUSINESS

Pennsylvania State Police Reports

Pal Durborow referred to the May 2010 Pennsylvania State Police Report.

PUBLIC COMMENT

Suzanne Dougherty expressed concern about downed trees during the recent storms.

Linda Luker thanked Estace Walters for cleaning up Route 472, and asked if PennDOT could spray or gravel the sides of Route 472.

Meeting adjourned at 9:00 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer