

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
March 7, 2011**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Palmer Durborow, Estace Walters and Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

TOJO Mushrooms (TJA Properties) Preliminary Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508)

On a motion made by Estace Walters, seconded by Al Jezyk, the Board accepted the TOJO Mushrooms (TJA Properties) Preliminary Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508). The extension will run through and include the date of July 11, 2011. The vote was unanimous.

TOJO Mushrooms (TJA Properties) Preliminary Land Development Plan – URS Correspondence dated 2/18/11

Pal Durborow provided an overview of URS correspondence dated February 18, 2011 reviewing the TOJO Mushroom Preliminary Land Development Plan. Pal stated that the developer would need to address URS's comments and that escrow funds have been provided.

Four Rivers Community Broadcasting Corporation Application for Conditional Use for Co-location on Existing Communications Site UPI #70-3-3 253 Mt. Olivet Road

An application for Conditional Use has been received from Four Rivers Community Broadcasting Corporation for co-location on existing communications site UPI #70-3-3 253 Mt. Olivet Road. The hearing is tentatively scheduled for March 29, 2011 at 6:00 PM and will be advertised.

T-Mobile Northeast LLC Application for Conditional Use for Co-location on Existing Tower at 170' Elevation UPI #70-3-3 253 Mt. Olivet Road

An application for Conditional Use has been received from T-Mobile Northeast LLC for co-location on existing tower at 170' elevation UPI #70-3-3 253 Mt. Olivet Road. The hearing will be scheduled and advertised.

T-Mobile Northeast LLC Application for Request for Variance for Co-location on Existing Tower at 170' Elevation UPI #70-3-3 253 Mt. Olivet Road

An application for Request for Variance has been received from T-Mobile Northeast LLC for co-location on existing tower at 170' elevation UPI #70-3-3 253 Mt. Olivet Road. The hearing will be scheduled and advertised.

The Bluffs at Big Elk Creek Improvement Impound Account Release #5

On a motion made by Estace Walters, seconded by Al Jezyk, the Board approved The Bluffs at Big Elk Creek Improvement Impound Account Release #5 in the amount of \$18,909.02 payable to Elk Township. The vote was unanimous.

Oxford Area Recreation Authority January 13, 2011 Meeting Minutes

Pal Durborow referred to the Oxford Area Recreation Authority January 13, 2011 Meeting Minutes stating that West Nottingham has voted to joint the authority, and that the authority is applying for a new county grant of \$75,000.

Brandywine Conservancy Correspondence dated February 17, 2011 Stephen & Lydia Fisher Conservation Easement UPI #70-3-38.3

Pal Durborow referred to Brandywine Conservancy Correspondence dated February 17, 2011 stating that the property of Stephen & Lydia Fisher UPI #70-3-38.3 has been preserved with a conservation easement.

Brandywine Conservancy – Robins Property UPI #70-3-15 Conservation & Trail Easements Project

Pal Durborow referred to Brandywine Conservancy correspondence regarding the status of the Robbins conservation and trial easement project. Pal stated that Elk Township's share for the easement purchase would be \$184,400.

Chester County Tax Collection Committee Correspondence dated February 18, 2011 – Update on the Transition in Tax Collectors

Pal Durborow referred to Chester County Tax Collection Committee correspondence dated February 18, 2011 providing an update on the transition in tax collectors.

PSATS 89th Annual Educational Conference & Trade Show April 17-20, 2011 – Attendance Authorization & Designation of Township Voting Delegate

The Board authorized Township Secretary, Terri Kukoda, to attend as voting delegate the PSATS 89th Annual Educational Conference & Trade Show.

Chrome Barrens 2011-2012 Season Hunting Permits

Pal Durborow stated that Mr. Robbins is having his property surveyed to determine the property line. Pal stated that fifty (50) Chrome Barrens Hunting Permits were issued last year and that this amount needs to be lowered. The Board agreed to issue eighteen (18) 2011/2012 Chrome Barren Hunting Permits, to issue permits by a lottery system, and to require hunters attend a meeting to pick up their permits. The Township will send a letter to last year's hunters regarding these changes.

Annual Clean-up Day

The Board agreed to schedule the annual clean-up day for April 16th.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the February 7, 2011 Board of Supervisors Meeting were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Al Jezyk, seconded by Estace Walters, the Bills to be Paid for March, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

Real Estate: \$0

Planning Commission

Pal Durborow referred to the February Planning Commission Meeting Minutes stating that there was no new business.

Zoning Hearing Board

No action.

Zoning Officer

Pal Durborow referred to the February Zoning Officer Report stating that no permits were issued, three inspections were performed, the PA L&I audit was satisfactory, an inquiry was received from T-Mobile, two (2) civil complaints have been filed, and a temporary certificate of occupancy has been issued.

Roadmaster

Roadmaster Estace Walters referred to the February Roadmaster Report stating that drains were cleaned, trash was taken to the dump, hanging limbs were cut and trees were chipped, a tree was cut on Old Forge Road, a call was received about a torn up yard in The Bluffs at Big Elk Creek, and Brian had a few storms and did a nice job.

Post Office Committee

No report.

Historic Commission

No report.

OLD BUSINESS

Peacedale Court

Pal Durborow stated that he met at Peacedale Court with Penn DOT representative Steve Austin, and that Steve suggested that the Township request a traffic accident report.

NEW BUSINESS

Springlawn Road

Pal stated that a plastic box containing computer and camera equipment was found at the Springlawn Road trail and was reported to the state police.

PUBLIC COMMENT

Melanie Hesse stated that the Open Space Committee would like to have a landowners meeting in April and there would be no meeting in March.

Suzanne Dougherty asked how tall the tower is on the farm. Pal Durborow stated that he thinks that the tower is 190' tall. Suzanne asked who pays for the upkeep of the tower and equipment. Pal Durborow stated that the owner of the equipment probably pays for upkeep.

Melanie Hesse stated that she thinks the Township should receive money for towers.

Alesia Steward asked if anyone has looked at the post on the corner of the Township Building. Pal Durborow stated that the Board would look at the post.

Suzanne Dougherty stated that the building sign is warped.

Meeting Adjourned at 7:30 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer