

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MARCH 5, 2012**

The Elk Township Board of Supervisors February Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Vice Chairman Estace Walters and Member Albert Jezyk, Jr. Chairman Pal Durborow was not present.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Trooper Knightly – Avondale, PA Barracks

Trooper Knightly presented the Board with the State Police February Activity Report and spoke about call activity in Elk Township.

URS Correspondence dated 2/22/12 – Gary Reiss Property Land Development Plan

Estace Walters referred to URS correspondence dated February 22, 2012 containing comments that need to be addressed on the Gary Reiss Property Land Development Plan. The Township Engineer has advised that the revised plan was submitted but not reviewed yet.

Gary Reiss Storm Water Management Plan dated 2/2/12 Latest Revision 3/5/12

On a motion made by Al Jezyk, seconded by Estace Walters, the Gary Reiss Storm Water Management Plan dated February 2, 2012 Latest Revision dated March 5, 2012 was approved conditioned upon review and approval by the Township Engineer. The motion was unanimous amongst Supervisors present.

Gary & Leslie Reiss Stormwater Controls and Best Management Practices Operations, Maintenance & Inspection Agreement

On a motion made by Al Jezyk, seconded by Estace Walters, the Gary & Leslie Reiss Stormwater Controls and Best Management Practices Operations, Maintenance & Inspection Agreement dated March 5, 2012 was approved. The motion was unanimous amongst Supervisors present.

Amos & Sarah Kauffman Agricultural Conservation Easement Agreement of Sale

Estace Walters referred to the Amos and Sarah Kauffman Agricultural Conservation Easement Agreement of Sale. The agreement provides for the preservation of almost 48 acres with the Township's costs being \$143,940 plus \$3,947 for fees.

On a motion made by Al Jezyk, seconded by Estace Walters, the Board agreed to sign the Amos and Sarah Kauffman Agricultural Conservation Easement Agreement of Sale. The motion was unanimous amongst Supervisors present.

Long View Farm Purchase of Development Rights/Easement Brian Campbell Correspondence dated 2/23/12

Estace Walters referred to Brian Campbell correspondence dated February 23, 2012 regarding whether the Township is interested in purchasing development rights for the Long View Farms property. Al Jezyk stated that they would need to look at the deeds for the small piece of property to be deeded separate, and that Brian Campbell is asking the Township pay in full because the

county has no funds left. The Board agreed to look into the request to see if it's viable for the Township, and agreed to look into help from the Brandywine Conservancy.

TOJO Correspondence dated 1/30/12 - Request for Release of Plan Review LOC

Estate Walters stated that last month the Board conditionally approved TOJO's request for release of the plan review LOC upon the Township Solicitor's review, and that the Township Solicitor has advised that TOJO would need to withdraw the plan. Estate stated that TOJO might want to provide a cash escrow instead of the LOC. The Board agreed to follow-up with the Township Solicitor and to table the issue for next month.

Act 247 County Referral – Proposed Zoning Ordinance Amendment

Estate Walters referred to the Act 247 County Referral form requesting the county's review of the proposed Zoning Ordinance Amendment. The amendment provides the proper designation for a small area of the zoning map that missed a label at some point.

2012-2013 Statewide Contract for Sodium Chloride (Road Salt) Contract Participation Agreement Form

Estate Walters referred to the 2012-2013 Statewide Contract for Sodium Chloride (Road Salt) Contract Participation Agreement Form. The contract requires the Township to purchase 60% of the reserved amount. Last season, the Township reserved 250 tons of salt and used 90 tons. The leftover salt will be stored at \$5.50 per ton if the bin is full.

On a motion made by Al Jezyk, seconded by Estate Walters, the Board agreed to reserve 200 tons of salt for the 2012-2013 Statewide Contract for Sodium Chloride (Road Salt) Contract Participation Agreement. The vote was unanimous amongst Supervisors present.

Natural Lands Trust Stewardship Assessments for Municipalities

Estate Walters referred to the Natural Lands Trust Stewardship Assessment for Municipalities information sheet. The assessment will serve as a guide to natural areas in the Township and is at no cost to the Township. Al Jezyk stated that he spoke with John Goodall and is not sure if it's for Township property or all property.

On a motion made by Al Jezyk, seconded by Estate Walters, the Board agreed to the Natural Lands Trust Stewardship Assessment for Elk Township. The vote was unanimous amongst Supervisors present.

Elk Township Historic Commission – History Books, Account Funds

Estate Walters stated that the Historic Commission would like to transfer their funds to the Township and would like the history books to be sold through the Township Building.

Executive Session – National Penn Bank

Estate Walters stated that the Board held an Executive Session with National Penn Bank to discuss open space funding. The Board is considering a \$500,000 3-year letter of credit, which would be at minimal cost to the Township. The bank has a few things to complete and an ordinance may be required. The Board would like to get everyone in that wants in and then maybe end the open space tax. There's no timetable but eventually the Board would like to review how taxes are done. It shouldn't cost \$8,000 to collect \$25,000 and might be cheaper to do taxes a different way. Al Jezyk stated that the Board is considering a low interest open line of credit, and that the Board knows the money will come in to pay it.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the February 6, 2012 Board of Supervisors Meeting Minutes were approved. The vote was unanimous amongst Supervisors present.

Treasurer's Report

On a motion made by Estace Walters, seconded by Al Jezyk, the Bills to be Paid for March (no Roadmaster bill included) were approved. The vote was unanimous amongst Supervisors present.

Tax Collector

Real Estate: \$1,668.12

Planning Commission

Estace Walters referred to the February Planning Commission Meeting Minutes stating no new business.

Zoning Hearing Board

No action.

Zoning Officer Report

Estace Walters referred to Thomas H. Lowry's February Zoning Officer Report stating two Zoning Permits were issued and the Enforcement Notice for 2725 Lewisville Road was withdrawn.

Municipal Support Services, Inc. Report

Estace Walters referred to Municipal Support Services, Inc.'s February UCC Administration & Enforcement Report stating five inspections were performed; twenty inquiries were received; and two Building Permits and three plumbing/HVAC/electrical permits were issued.

Roadmaster

Roadmaster Estace Walters referred to the February Roadmaster Report stating there were a couple of storms and freezing conditions to deal with; speed limit signs was replaced on Barren Road; trash was collected on Barren Road; storm drains were cleaned on Rocky Glen, Ridgewood and Old Forge Roads; he called the state about the pothole on the State Road bridge; they need to get together with Dave Harlan to go over the roads; and they need to set a date for the spring clean-up. Estace stated that he is concerned about the patching of the pothole and the bridge and will call the State again. The Board agreed to schedule the spring clean-up day for Saturday, April 21st.

Post Office Committee

No report.

Historic Commission

No report.

OLD BUSINESS

Joint Comprehensive Plan

Al Jezyk stated that they are still working on the Joint Comprehensive Plan, and that the final draft is ready and available on-line. Estace asked if there is anything specific that Elk will have

to do when the new plan is implemented. Al stated that will be addressed shortly and some of it has already been done.

Township Building

Al Jezyk stated that the front post and deck handrails were replaced along with some windows. The Board agreed to look into getting quotes for painting the outside of the building.

Peacedale Court

Estate Walters stated that they haven't heard from the State on the price to remove the hump on Route 472. PennDOT has advised that a 4-way stop will be installed at Route 472 and State Raod.

NEW BUSINESS

No new business.

PUBLIC COMMENT

There was a question on whether the 4-way stop sign can say that a right turn doesn't have to stop. Estate Walters stated that PennDOT determines the signage for the intersection.

Meeting Adjourned at 7:55 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer