

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
MARCH 4, 2013**

The Elk Township Board of Supervisors March Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Palmer Durborow, Vice Chairman Estace Walters, and Member Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

PA State Police Corporal Mark Perloff

Corporal Mark Perloff of the Pennsylvania State Police provided an update on activity in Elk Township. Corporal Perloff answered questions about recent burglaries and advised that residents report suspicious activity to the State Police.

PEMA “Request for Appointment of Municipal Emergency Management Coordinator” Form – Stephen Roberts

On a motion made by Estace Walters, seconded by Al Jezyk, the Board appointed Stephen R. Roberts as the Elk Township Municipal Emergency Management Coordinator. The vote was unanimous.

PSATS 91st Annual Educational Conference & Trade Show April 21-24, 2013

On a motion made by Estace Walters, seconded by Al Jezyk, the Board authorized Township Secretary Terri Kukoda to attend the PSATS 91st Annual Educational Conference & Trade Show on April 21st through April 24th.

PA Nature Conservancy – Chrome Barrens Preserves

Pal Duroborow provided an update on issues in the Chrome Barrens Preserves. The Nature Conservancy’s main concern is ATV’s accessing the trails. The entrance gate now has a lock box and the fire company has received the master key. Dave Harlan has quoted \$6,400 to clear and excavate the entrance. The estimate includes two full days of work but will probably be less.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board approved the Harlan Construction \$6,400.00 estimate for clearing, grubbing and excavating the entrance to the Chrome Barrens Preserve. The vote was unanimous.

Robbins Property Trails

The Board agreed to request quotes from Voss Signs for trail marker signs for the Robbins Trails.

Peacedale Court

The Board agreed to the Township Solicitor sending a letter to PennDOT for Peacedale Court.

STAFF REPORTS

Secretary's Report

On a motion made by Al Jezyk, seconded by Pal Durborow, the February 4, 2013 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bills to be Paid for March were approved. The vote was unanimous.

Tax Collector

Real Estate: \$0

Planning Commission

Pal Durborow referred to the February Planning Commission Meeting Minutes stating no new business.

Zoning Hearing Board

No action.

Monthly Zoning Report

Pal Durborow referred to the February Zoning Officer Report stating six inquiries received, two zoning inspections performed, two Zoning Permits issued; and conditional approval granted for David Fisher project.

Monthly Building Report

Pal Durborow referred to the February Building Report stating nine inspections performed, twenty-five inquiries received, four permits issued; new legislation (Act 191) signed by Governor; stop work order issued at 9203 Hickory Hill Road; and UCC appeals board required.

Roadmaster

Pal Durborow referred to the February Roadmaster Report stating roads were salted; roadside clean up date needs to be set; and he will ride the roads to look for potholes and road projects.

Post Office Committee

No report.

Historic Commission

No report.

OLD BUSINESS

No old business.

NEW BUSINESS

Annual Township Cleanup Day

The Board agreed to hold the Annual Township Cleanup Day on April 13, 2013.

PUBLIC COMMENT

Debbie Sampson expressed concerns about a neighboring trucking business. The trucks damage the road bank, idle for long periods of time, and block traffic on the road.

The Board suggested that Debbie contact Judge Massey about whether this is a civil issue. The Board agreed to contact the Township Solicitor about whether this is a zoning issue.

Meeting Adjourned at 7:48 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer