

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
November 7, 2011**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Palmer Durborow, and Vice Chairman Estace Walters. Member Albert Jezyk, Jr. was not present.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Executive Session November 7, 2011

Pal Durborow stated that an Executive Session was held on November 7, 2011 with the Township Solicitor and Bud Avery to discuss the Peacedale Court subdivision. Pal explained that money was put into a special account and will be used to fix the intersection and that the developer is responsible for plowing the roads.

Resolution No. 2011-11 Demand on the Avery Builders, Inc., Irrevocable Letter of Credit for the Peacedale Court Subdivision

On a motion made by Estace Walters, seconded by Pal Durborow, the Board adopted Resolution No. 2011-11 Demand on the Avery Builders, Inc., Irrevocable Letter of Credit for the Peacedale Court Subdivision. The vote was unanimous amongst Supervisors present.

Bluffs at Big Elk Creek Subdivision

Pal Durborow stated that Developer has not responded on the amount required for the maintenance agreement.

Post Office Committee Lease

Pal Durborow stated that the lease with the Post Office Committee is the same as before.

On a motion made by Estace Walters, seconded by Pal Durborow, the Board agreed to renew the lease agreement with the Lewisville PA 19351 Post Office Committee. The vote was unanimous amongst Supervisors present.

Post Office/Township Building Property Line Survey

Crossan-Raimato Land Surveyors has estimated \$500-\$750 for surveying the Post Office property line and an additional \$500 for the Township Building. The Board agreed that Estace Walters & Al Jezyk would find the property pins to determine who owns the trees.

2012 Proposed Budget

The 2012 Proposed Budget will be advertised for inspection and the final budget meeting will be held in December.

New London Township Final Draft Comprehensive Plan

Pal Durborow referred to New London Township correspondence dated November 4, 2011 providing the Final Draft Comprehensive Plan for review and comment.

URS Correspondence dated 11/3/11 Sewage Management/CCHD Correspondence dated 10/31/11 "Critical Maintenance Notice"

Pal Durborow referred to URS Corporation correspondence dated November 3, 2011 commenting on the Chester County Health Department "Critical Maintenance Notice". The Act 537 Plan includes a commitment for on-lot management within a year. This has not been done yet but will be soon.

Robbins Property Open Space Purchase

The Township has finalized the agreement with Barbara Robbins for purchasing open space at \$184,400.

Briarcroft Subdivision Stormwater Run-off

Pal Durborow stated that there are stormwater run-off problems in the Briarcroft subdivision relating to the retention basin. The Township Engineer will review the Briarcroft Subdivision plan and follow-up on the issue.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Pal Durborow, the October 3, 2011 Board of Supervisors Meeting Minutes were approved. The vote was unanimous amongst Supervisors present.

Treasurer's Report

On a motion made by Estace Walters, seconded by Pal Durborow, the Bills to be Paid for November were approved with the exception of Roadmaster. The vote was unanimous amongst Supervisors present.

Tax Collector

Real Estate: \$270.79

Planning Commission

Pal Durborow referred to the September Planning Commission Meeting Minutes stating that the Commission reviewed the Estate of Jean Buchanan plan and feel that the concerns of the Township Engineer have been addressed; and that concerning the fire chief's letter for an access off Mt. Olivet Road, the Commission doesn't feel it is necessary, but if TOJO Mushrooms desires a gated access for the fire company, then they may include it on their plan.

Pal Durborow referred to the October Planning Commission Meeting Minutes referring to their September minutes regarding the Jean Buchanan subdivision and Oxford Fire Company letter requesting a gated entry to the TOJO site.

Zoning Hearing Board T-Mobile Northeast LLC Variance Hearing for Co-location on Existing Tower at 170' Elevation UPI #70-3-3 253 Mt. Olivet Road

The Zoning Hearing Board Attorney has not yet scheduled the T-Mobile Northeast LLC Variance Hearing for co-location on existing tower at 170' elevation UPI #70-3-3 253 Mt. Olivet Road.

Zoning Officer

Pal Durborow referred to the October Zoning Officer Report stating that five inspections were performed, fifteen inquiries were received, and two permits were issued.

Roadmaster

Roadmaster Estace Walters referred to the October Roadmaster Report stating that Brian salted the first day of the snow storm, Dave Harlan replaced the pipe in Breckenbridge, Estace cut up a log on Old Forge Road and called the state again about the street sign on State Road and Chrome Road.

Post Office Committee

Pal Durborow referred to the Post Office Committee Quarterly Report dated October 3, 2011 noting a starting balance of \$14,707.43 and an ending balance of \$15,421.43.

Open Space Committee

Pal Durborow stated that the Board attended the last Open Space Committee meeting and ten applications are in process with the county.

OLD BUSINESS

Mt. Pleasant Road/Mt. Olivet Road Directional Sign

Pal Duroborow stated that Mt. Pleasant Road/Mt. Olivet Road directional sign may have been removed.

NEW BUSINESS

No new business.

PUBLIC COMMENT

Delbert Steele stated that a mattress has been dumped on Barren Road.

Robert Gregg stated that the signs on Rogers Road and Elk Mills Road are facing the wrong way.

Michele Peterson asked about the post on the Township building. Pal Durborow stated that he is still trying to contact the contractor.

Meeting Adjourned at 7:20 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer