

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
November 2, 2009**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Palmer Durborow and Estace Walters. Supervisor Albert Jezyk, Jr. was not present.

PUBLIC COMMENT ON AGENDA ITEMS

State Representative Tom Houghton provided a brief overview of the services that his office provides.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Resolution No. 2009-19 Agricultural Security Area Proposal Stephen S. & Lydia E. Fisher Tax Parcel #70-3-38.3.

On a motion made by Estace Walters, seconded by Pal Durborow, the Board approved Resolution No. 2009-19 Agricultural Security Area Proposal Stephen S. & Lydia E. Fisher Tax Parcel #70-3-38.3. The vote was unanimous among Supervisors present.

Emergency Management Coordinator Resignation

Pal Durborow referred to Emergency Management Coordinator Alan Kennedy's resignation letter dated November 2, 2009. Alan's resignation is due to time restraints and is effective January 1, 2010.

Elk Township Official Sewage Facilities Base Plan

Pal Durborow referred to URS correspondence dated October 20, 2009 to the Chester County Health Department requesting review of the Elk Township Official Sewage Facilities Plan.

2010-2011 Regional Household Hazardous Waste Collection Program Commitment Form

On a motion made by Pal Durborow, seconded by Estace Walters, the Board agreed to commit to the Township's estimated proportionate share for the 2010-2011 Regional Household Hazardous Waste Collection Program. The vote was unanimous among Supervisors present.

Chrome Barrens Preserve Management Plan

The Nature Conservancy will forward the Chrome Barrens Preserve Management Plan to the Board for review. The Board will schedule a meeting with The Nature Conservancy to discuss the Plan.

Chester County Municipal Solid Waste Plan Revision

The Township Engineer has advised that the Chester County Municipal Solid Waste Plan Revision does not affect Elk Township and no comment on the Plan is needed.

Draft Penn DOT Correspondence – Maintenance & Safety Issues

The Board agreed to send correspondence to Penn DOT advising on various maintenance and safety issues in the Township.

2010 Budget Work Meeting – November 10, 2009 @ 6:00 PM

The 2010 Budget Work Meeting is scheduled for November 10, 2009 at 6:00 PM.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Pal Durborow, the October 5, 2009 Board of Supervisors Meeting Minutes were approved. The vote was unanimous among Supervisors present.

Treasurer's Report

On a motion made by Estace Walters, seconded by Pal Durborow, the Bills to be Paid for November, with the exception of Roadmaster Payroll, were approved. The vote was unanimous among Supervisors present.

Tax Collector

Real Estate: \$503.14

Planning Commission

Pal Durborow referred to the October Planning Commission Minutes stating that there was no new business.

Zoning Hearing Board

The TJA Properties (TOJO Mushrooms) Zoning Hearing has been scheduled for November 11, 2009 at 7:00 PM.

Building Inspector/Zoning & Codes Enforcement Officer

Pal Durborow referred to Thomas Lowry's October Report stating that five (5) permits were issued (two sheds, one solar system, one garage/addition and one alteration); sixteen (16) inspections were performed; and thirty-seven (37) inquiries were received.

Code enforcement issues included follow-up on a Hickory Hill Road dog barking issue.

Roadmaster

Roadmaster Estace Walters referred to the October Roadmaster Report stating that Hank Henry has completed Glen Hope Road; storm drains were cleaned out; Barren Road was blocked off due to a car being stuck on the bridge; and that Hank Henry will start the parking lot re-paving if the weather holds out.

Estace stated that the truck was inspected, and that he followed-up on the trash can issue on King Road Road.

Open Space Committee

Pal Durborow referred to the October Open Space Committee Report stating that the Nature Conservancy would like to schedule workdays in the Preserves; and that the

Committee would like to be apprised of the open space tax revenues and be copied on grant correspondence.

HISTORICAL COMMISSION

No report.

OLD BUSINESS

No old business.

NEW BUSINESS

No new business.

PUBLIC COMMENT

Mark Plaugher asked about the status of the Post Office Committee Lease Agreement. Pal Durborow stated that he met with Mary Gruber and Township Solicitor Sam McMichael, and that the Agreement will be slightly revised.

John Groce asked about the status of the Strawbridge survey. Pal Durborow stated that the Township has not received information regarding a Strawbridge survey.

Representative Houghton asked how long URS has been the Township Engineer, and advised that his Township uses a separate engineer for stormwater issues.

Estate Walters advised Representative Houghton that there have been many assessment appeals in the Township. Representative Houghton stated that that has been a significant number of successful appeals in his Township.

Meeting Adjourned at 7:35 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer