

**ELK TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
October 7, 2013**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Palmer Durborow, Vice Chairman Estace Walters, and Member Albert Jezyk, Jr.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

**Executive Session w/Township Solicitor 9/23/13**

Pal Durborow stated that an Executive Session was held with the Township Solicitor and Brian Campbell on September 23, 2013. The County has offered \$6,300 per acre and Brian Campbell has requested the Township provide additional funds. The Township Solicitor has advised that the Township must follow the County's lead.

**Challenge Grant Program Offer for Agricultural Conservation Easement to B. K. Campbell, Inc. - Chester County Agricultural Land Preservation Board Correspondence dated 8/30/13**

Pal Durborow referred to Chester County Agricultural Land Preservation Board correspondence dated August 30, 2013 to B.K. Campbell, Inc. The County has offered \$6,300 per acre and B.K. Campbell, Inc. has thirty days to agree on funding terms with the Township.

**Challenge Grant Program Offer for Agricultural Conservation Easement to Wilson R. King - Chester County Agricultural Land Preservation Board Correspondence dated 9/27/13**

Pal Durborow referred to Chester County Agricultural Land Preservation Board correspondence dated September 27, 2013 to Wilson R. King. The County has offered \$4,500 per acre and Wilson King has thirty days to agree on funding terms with the Township.

**Intergovernmental Cooperative Implementation Agreement for the Oxford Region – Oxford Region Planning Committee Memorandum dated 9/30/13**

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to sign the Intergovernmental Cooperative Implementation Agreement for the Oxford Region. The motion was unanimous.

**Harvey F. Jr. & Jennifer S. Arter Final Subdivision Plan - Concord Land Planners & Surveyors, Inc. Correspondences dated 10/1/13; Chester County Health Department Correspondence dated 10/3/13**

Pal Durborow referred to Concord Land Planners & Surveyors, Inc. correspondences dated October 1, 2013 commenting on the URS review letter dated June 19, 2013 and requesting waivers of the Elk Township Subdivision and Land Development Ordinance. The Township Solicitor and Township Engineer will review the comments and advise on the waiver requests.

Pal Durborow referred to Chester County Health Department correspondence dated October 3, 2013 advising that Elk Township require soil testing to establish a suitable replacement area.

**Mt. Olivet Road Tower Media Flo Financial Security - American Tower Corporation Correspondence dated 9/19/13**

Pal Durborow referred to American Tower Corporation correspondence dated September 19, 2013 to Thomas Lowry regarding cancellation of Media Flo Financial Security. American Tower Company has advised that the generator at the Mt. Olivet Road Tower will be removed.

**Elk Township Permit to Hunt in the Chrome Barrens Conservancy**

Pal Durborow stated that the Township has received three (3) additional Applications to Hunt in the Chrome Barrens Conservancy. One of the applicants needs to use an ATV in order to hunt in the Chrome Barrens.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board approved three (3) additional Permits to Hunt in the Chrome Barrens Conservancy and the use of an ATV by one of the Applicants. The motion was unanimous.

**Oxford Area Recreation Authority Report**

Pal Durborow referred to the September Oxford Area Recreation Authority Report noting that by-law changes have been proposed, the dog park is coming along, a grant was received for construction of a bridge over the creek, and Representative Lawrence is pursuing a state flag for the park.

**Elk Township 2014 Preliminary Budget Meeting**

The Board agreed to schedule the Elk Township 2014 Preliminary Budget Meeting for October 28, 2013.

**STAFF REPORTS**

**Secretary's Report**

On a motion made by Estace Walters, seconded by Al Jezyk, the September 3, 2013 Board of Supervisors Meeting minutes were approved. The vote was unanimous.

**Treasurer's Report**

On a motion made by Estace Walters, seconded by Al Jezyk, the Bills to be Paid for October, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

**Tax Collector**

Real Estate:           \$139.64

**Planning Commission**

Pal Durborow referred to the September Planning Commission Meeting Minutes stating no new business.

**Zoning Hearing Board**

No action.

**Monthly Building Report**

Pal Durborow referred to the September Building Report stating ten inspections were performed, eighteen inquiries were received, and no permits were issued.

**Monthly Zoning Report**

Pal Durborow referred to September Zoning Officer Report stating one zoning permit was issued, eleven inquires were received, and one zoning inspection was performed.

**Roadmaster**

Estate Walters referred to the September Roadmaster Report stating that he cleaned up broken glass on Glen Hope Road, picked up tires at the King Row Road covered bridge, followed up on a complaint from the buses about Canterbury Road, and that Dave Harlan tar and chipped Old Forge Road and paved the bus turn around area on Camp Bonsul Road.

**Historic Commission**

The Historic Commission meeting is scheduled for Wednesday at 1:00 PM.

**OLD BUSINESS**

**Post Office Committee**

The Post Office Committee will turn over the funds to the Township.

**NEW BUSINESS**

Estate Walters stated that he would make a list of road issues for the State.

**PUBLIC COMMENT**

Emergency Management Coordinator Steve Roberts stated that the OXREM exercise is scheduled for October 24<sup>th</sup> at 6:30.

Meeting Adjourned at 7:25.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer