

**ELK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
OCTOBER 6, 2014**

The Elk Township Board of Supervisors October Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Jezyk, Jr., Vice Chairman Estace Walters, and Member James George.

PUBLIC COMMENT

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Resolution No. 2014-03 to Amend the Oxford Region Multimunicipal Joint Comprehensive Plan

Al Jezyk stated that the Board held a Public Hearing and Public Meeting on September 24th at which time the Board adopted Resolution No. 2014-03 A Resolution to Amend the Oxford Region Multimunicipal Joint Comprehensive Plan for Oxford Borough, Elk Township, Lower Oxford Township, Upper Oxford Township and West Nottingham Township.

Snow Removal Operations Equipment Rental Proposals & Contract

Al Jezyk stated that there was one Snow Removal Operations Equipment Rental Proposal received from Carter & Son's Lawncare, Inc.

On a motion made by Estace Walters, seconded by Jim George, the Snow Removal Operations Equipment Rental Contract was awarded to Carter & Son's Lawncare, Inc. The vote was unanimous.

Fair Hill Estates Dedication - Beiler-Campbell Correspondence dated 9/24/14

Al Jezyk referred to Beiler-Campbell correspondence dated September 24, 2014 regarding Fair Hill States Dedication. The Township Solicitor has advised that the Letter of Credit needs to be revised. The Board agreed to table this item until next month's meeting.

Elk Township Permits to Hunt in the Chrome Barrens Conservancy 2014/2015 Season

Al Jezyk stated that five (5) additional Applications to Hunt in the Chrome Barrens Conservancy have been received.

On a motion made by Jim George, seconded by Estace Walters, the Board approved an additional five (5) Permits to Hunt in the Chrome Barrens Conservancy for a total of fifty (50) permits. The vote was unanimous.

PIRMA Correspondence dated August 25, 2014 - Liability Loss Control Visit 8/12/14

Al Jezyk referred to PIRMA correspondence dated August 25, 2014 regarding the liability loss control visit on August 12, 2014. PIRMA has recommended that the emergency lights throughout the building be repaired and tested monthly.

H.A. Thomson Correspondence dated August 25, 2014 - Workers' Compensation Loss Control Visit 8/12/14

Al Jezyk referred to H.A. Thomson correspondence dated August 25, 2014 regarding the Workers' Compensation loss control visit on August 12, 2014. H.A. Thomson has advised that prior recommendations have been completed and no new recommendations were made.

Chester County Tax Collection Committee Correspondence dated 9/24/14 Re: Tax Collection Committee Meeting Agenda November 11, 2014

Al Jezyk referred to Chester County Tax Collection Committee correspondence dated September 24, 2014 regarding the Tax Collection Committee meeting agenda for November 11, 2014. Elk Township is represented by Chip Lewis as the appointed Delegate on the Tax Collection Committee.

Lincoln Property - Septic Services, Inc. Correspondence dated 9/19/14

Al Jezyk referred to Septic Services, Inc. correspondence to Gary Stacy (Berkshire Hathaway Home Services) dated September 19, 2014 regarding the on-site septic inspection at 2724 Lewisville Road (Lincoln property). Septic Services Inc. has confirmed that there are three septic tanks (main house, Post Office, Township Building) and a shared absorption area.

2015 Budget Work Meeting

The Board agreed to schedule the 2015 Budget Work Meeting on Monday, October 27, 2014 at 6:00 PM.

STAFF REPORTS

Secretary's Report

On a motion made by Jim George, seconded by Estace Walters, the September 1, 2014 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Estace Walters, seconded by Jim George, the Bills to be Paid for September were approved with the exceptions of Roadmaster and Assistant Roadmaster Payrolls.

On a motion made by Al Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

On a motion made by Estace Walters, seconded by Jim George, the Bill to be Paid for Assistant Roadmaster was approved. Al Jezyk abstained from the vote.

Tax Collector

Real Estate Taxes Collected: \$82.25

Planning Commission

Al Jezyk referred to the September 17, 2014 Planning Commission Meeting Minutes stating no new business.

Zoning Hearing Board

No action.

Zoning/Building Reports

Al Jezyk referred to the August 2014 Building/Zoning Report reflecting no permits issued and the September 2014 Building/Zoning Report reflecting one (1) Zoning Permit and one (1) Building Permit issued.

Oxford Area Recreation Authority

No report.

Trail Coordinator

No report.

Roadmaster

Estate Walters referred to the September Roadmaster Report stating that Dave Harlan paved portions of Barren Road, Hickory Hill covered bridge, Breckenridge Road, and Blake Road; he took a couple of dead limbs off side of Glen Hope Raod and received a call from the bus company about trees to be cut back; there is a big tree on Old Forge Road that has split and needs to come down; he called the county about the covered bridge on Hickory Hill Road; and he talked to resident at Breckenridge about the HOA.

Historic Commission

No report.

Emergency Management Coordinator

Assistant Emergency Management Coordinator Milt Rudy stated that the Coventry Green website includes home security tips and suggested the same for the Township website. Milt will provide the Township Secretary with home security tips to post on the Township website.

Oxford Area Recreation Authority

Al Jezyk referred to the September Oxford Area Recreation Authority Report stating the first stages of planning have been completed.

OLD BUSINESS

Nellius Stormwater Management Plan (Carol Baker Property)

Michael Clemens stated that he has retained legal counsel and expressed concerns about the Nellius Stormwater Management Plan (Carol Baker Property).

Al Jezyk stated that Mr. Clemens' concerns have been noted.

NEW BUSINESS

No new business.

PUBLIC COMMENT

Lin Klein expressed concerns about previous projects approved by the Township.

An Elk Township resident expressed concerns about attempted armed robberies on Canterbury Court and Glen Hope Road.

There was further discussion on the attempted armed robberies and discussion on how to improve safety.

Meeting Adjourned at 8:50 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/Treasurer