

**ELK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
SEPTEMBER 1, 2014**

The Elk Township Board of Supervisors September Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Albert Zezyk, Jr., Vice Chairman Estace Walters, and Member James George.

PUBLIC COMMENT

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Christian L. & Fannie K. Fisher Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508)

On a motion made by Estace Walters, seconded by Jim George, the Board approved the Christian L. & Fannie K. Fisher Subdivision/Land Development Plan Agreement to Extend Requirements of the PA Municipalities Planning Code Section 508 (53 P.S. 10508). The vote was unanimous.

CHRS, Inc. Correspondence dated August 18, 2014 - Rudolph & Arthur Covered Bridge Preliminary Conceptual Plan for Restoration and Rehabilitation

Al Zezyk referred to CHRS, Inc. correspondence dated August 18, 2014 regarding the Rudolph & Arthur Covered Bridge with enclosed copy of the Preliminary Conceptual Plan for Restoration and Rehabilitation for review. CHRS, Inc. has scheduled a Consulting Parties meeting for September 30, 2014 that will include a short presentation of the plan.

Beiler-Campbell Correspondence dated August 11, 2014 - Fair Hill Estates Road Dedication of Hooker Creamery Road R.O.W.

Al Zezyk referred to Beiler-Campbell correspondence dated August 11, 2014 regarding Fair Hill Estates road dedication of Hooker Creamery Road right-of-way. Brian Campbell has submitted the corrected as-built plan, a copy of the Title Commitment, and the revised Deed of Dedication. The as-built plan, Title Commitment and Deed of Dedication will be reviewed by the Township Solicitor and Township Engineer.

URS Correspondence dated August 15, 2014 - Fair Hill Estates Completion of Project Improvements, Dedication of Hooker Creamery Road R.O.W.

Al Zezyk referred to URS correspondence dated August 15, 2014 regarding Fair Hill Estates completion of improvements and dedication of Hooker Creamery Road right-way. URS has advised that all prior URS comments have been satisfactorily addressed subject to approval of the title insurance, deed of dedication, maintenance agreement, and maintenance security by Sam McMichael.

Chester County Conservation District Correspondence dated August 15, 2014 - Notice of Termination NPDES Permit Application Long View Farms

Al Zezyk referred to Chester County Conservation District correspondence dated August 15, 2014 regarding notice of termination of the NPDES permit application for Long View Farms. Chester County Conservation District has determined that NPDES Permit for Long View Farms has expired.

Union Fire Company No. 1 Correspondence dated August 18, 2014 - Purchase of New Tanker

Al Zezyk referred to Union Fire Company No. 1 correspondence dated August 18, 2014 regarding the purchase of a new tanker. Union Fire Company is looking into the purchase of a new tanker

to replace their aging tractor drawn tanker. Union Fire Company has requested that the Board confirm by October 1st, 2014 if a representative from Elk Township will serve on the new truck committee.

Southern Chester County Emergency Medical Services, Inc. MEDIC 94 Annual Report

Al Jezyk referred to Southern Chester County Emergency Medical Services, Inc. 2013 Medic 94 Annual Report. The report summarizes the accomplishments, operations and finances over the past year.

Elk Township Permits to Hunt in the Chrome Barrens Conservancy 2014/2015 Season

Al Jezyk stated that forty (40) applications to Hunt in the Chrome Barrens Conservancy for the 2014/2015 Season were received. The deadline for submitting applications requires applications be postmarked no later than August 31, 2014. The Board agreed to approve a few additional permits if received within the deadline.

On a motion made by Estace Walters, seconded by Jim George, the Board approved a total of forty-five (45) Permits to Hunt in the Chrome Barrens Conservancy for the 2014/2014 Season. The motion was unanimous.

Graffen Integrated Business Solutions Konica Minolta Copier Purchase/Lease Proposal; Encompass Managed Print Solutions Toshiba Copier Purchase/Lease Proposal

Al Jezyk referred to Graffen Integrated Business Solutions Konica Minolta Copier purchase/lease proposal and Encompass Managed Print Solutions Toshiba Copier purchase/lease proposal. The proposals include the costs for purchase/lease options and service/supplies pricing. The Konica Minolta purchase price is \$2,985 with service/supplies costs of \$0.0145 per copy, and the Toshiba purchase price is \$3,150 with service/supplies costs of \$25 per month.

On a motion made by Estace Walters, seconded by Jim George, the Board agreed to the Encompass Managed Print Solutions Konica Minolta Copier Purchase Proposal in the amount of \$3,150. The vote was unanimous.

STAFF REPORTS

Secretary's Report

On a motion made by Jim George, seconded by Estace Walters, the August 4, 2014 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Estace Walters, seconded by Jim George, the Bills to be Paid for September were approved with the exceptions of Roadmaster and Assistant Roadmaster Payrolls.

On a motion made by Al Jezyk, seconded by Jim George, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

On a motion made by Estace Walters, seconded by Jim George, the Bill to be Paid for Assistant Roadmaster was approved. Al Jezyk abstained from the vote.

Tax Collector

Real Estate Taxes Collected: \$185.32

Planning Commission

Al Jezyk referred to the August Planning Commission Meeting Minutes stating no new business.

Zoning Hearing Board

No action.

Zoning/Building Reports

No report.

Oxford Area Recreation Authority

No report.

Trail Coordinator

No report.

Roadmaster

Estate Walters referred to the August Roadmaster Report stating that he picked up trash on Barren Road; he met with a resident on Lombard Road about trees; Brian put up a stop sign; Dave Harlen paved the south side of Barren Road and fixed the washout on Glen Hope Road; he talked to a resident at Breckenridge and she will have the President of the Association call him; and Dave Harlan will have more to do this month.

Historic Commission

No report.

Trail Coordinator Report

Pal Durborow reported that he and Estate looked at the areas in the Nature Conservancy where Amish boys had crossed onto Nature Conservancy land; he installed some trail signs; and he called the State Police to request they patrol trail areas at night.

Emergency Management Coordinator

Al Jezyk stated that the agreement with the Church has been signed

OLD BUSINESS

Lincoln Property

Al Jezyk stated that the Board is interested in purchasing the Lincoln property and that the Township Solicitor has been in discussions with the owner's attorney. Al stated that the real estate agent has expressed interest in getting a survey of the septic system.

NEW BUSINESS

No new business.

PUBLIC COMMENT

No public Comment.

Meeting Adjourned at 7:35 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/Treasurer