

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
September 7, 2009**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Palmer Durborow, Estace Walters and Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

King Tract Preliminary/Final Subdivision Plan East Nottingham Township

The Township Engineer has advised that the East Nottingham Township King Tract Preliminary/Final Subdivision Plan does not need to proceed through the Elk Township subdivision process. There are no new lot lines being created or construction occurring in Elk Township.

Fair Hill Estates Subdivision

Pal Durborow stated that the Township Engineer has been directed to provide oversight during construction and completion of improvements in the Fair Hill Estates Subdivision.

The Bluffs @ Big Elk Creek Subdivision

Pal Durborow stated that dedication issues for The Bluffs at Big Elk Creek are pending.

Elk Township Permit to Hunt in the Chrome Barrens Conservancy

Thirty-nine (39) Elk Township Applications to Hunt in the Chrome Barrens Conservancy have been received.

On a motion made by Al Jezyk, seconded by Estace Walters, the Board approved fifty (50) Permits to Hunt in the Chrome Barrens Conservancy. The vote was unanimous.

Penn DOT Correspondence dated 8/4/09 – Winter Traffic Services Agreement Exhibit A 2009/2010

On a motion made by Estace Walters, seconded by Al Jezyk, the Board approved the PennDOT Winter Traffic Services Agreement Exhibit A 2009/2010. The vote was unanimous.

Union Fire Company No. 1 Correspondence dated 8/28/09 – Nottingham Station Building Dedication

The Board of Supervisors has been invited to the Building Dedication of the new Nottingham Station on September 26, 2009.

Union Fire Company No. 1 Municipal Fund Financial Statement Years Ending 12/31/07 & 12/31/08

Pal Durborow referred to the 2007 and 2008 Municipal Fund Financial Statements for Union Fire Company No. 1.

Chester County Health Department Correspondence dated 8/11/09 – Solid Waste Management Plan Revision

Proposed revisions to the Chester County Solid Waste Management Plan are available for public review. Chester County Health Department has scheduled a public hearing on the plan for September 28, 2009.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the August 3, 2009 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Estace Walters, seconded by Al Jezyk, the Bills to be Paid for September, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

Real Estate: \$56.28

Planning Commission

No report.

Zoning Hearing Board

The TJA Properties (TOJO Mushrooms) Zoning Hearing has been postponed indefinitely. The hearing will be advertised and adjacent property owners notified when rescheduled.

Building Inspector/Zoning & Codes Enforcement Officer

Pal Durborow referred to Thomas Lowry's August Report stating that three (3) permits were issued (addition, pool, and shed); thirteen (13) inspections were performed; and thirty-five (35) inquiries were received.

No further inquiries have been received from Crownstone Communications regarding changing/adding cell antennae at 253 Mt. Olivet Road.

Code enforcement issues included follow-up on dog barking complaint on Baker Road property; inspections and follow-up on Hickory Hill Road and Kings Row Road properties.

Roadmaster

Roadmaster Estace Walters referred to the August Roadmaster Report stating that storm grates were cleaned; fallen trees were removed; and that Mt. Rocky Trucking will provide a quote for Glen Hope Road.

Historic Commission

No report.

Open Space Committee

No Report.

Post Office Committee Report

No Report. Al Jezyk will get quotes for signs and striping of the parking lot.

OLD BUSINESS

No old business.

NEW BUSINESS

No new business.

PUBLIC COMMENT

No public comment.

Meeting Adjourned at 7:20 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer