

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
August 4, 2008**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman, Palmer Durborow; Vice Chairman, Estace Walters; and Member, Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Resolution No. 2008-04 Agricultural Security Area Leibold Property/Tax Parcel No. 70-1-2 and 70-1-2.1

On a motion made by Estace Walters, seconded by Al Jezyk, the Board adopted Resolution No. 2008-04 Agricultural Security Area Leibold Property/Tax Parcel No. 70-1-2 and 70-1-2.1. The vote was unanimous.

Roadwork Material Bids – Aggregate & Liquid Asphalt

The Township received no aggregate or liquid asphalt bids.

Roadwork Material Bids – Blacktop Materials

The Blacktop Materials Bid has been advertised. The bid opening is scheduled for August 28 at 3:00 PM.

Buchanan Final Subdivision Plan Waiver Requests

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board granted waivers of Section 401.B.7, Section 401.C.1, Section 401.C.2, Section 401.C.3, and Section 517.B of the Elk Township Subdivision and Land Development Ordinance for the Buchanan Final Subdivision Plan. The vote was unanimous.

PennDOT 2008/2009 Winter Traffic Services Agreement Exhibit A

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board agreed to accept PennDOT 2008/2009 Winter Traffic Services Agreement Exhibit A. The vote was unanimous.

Glen Hope Road Drainage Issue/Richard Fowler Correspondence dtd July 22, 2008

Pal Durborow referred to correspondence dated July 22, 2008 from Richard Fowler regarding drainage problems on Glen Hope Road. Estace Walters will follow-up on this issue.

EXECUTIVE SESSION

Pal Durborow stated that the Board held an Executive Session with the Township Solicitor to discuss various legal issues.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the July 7, 2008 Board of Supervisors Meeting Minutes were approved with a correction to "Old Business" (change State Road to King Row Road). The vote was unanimous.

Treasurer's Report

On a motion made by Pal Durborow, seconded by Estace Walters, the Bills to be Paid for August were approved. The vote was unanimous.

Tax Collector

Real Estate: \$84.74

Planning Commission

Pal Durborow referred to the July Planning Commission Minutes stating that the TJA Properties (ToJo Mushrooms) Zoning Hearing Application was discussed.

Zoning Hearing Board

The TJA Properties, LLP (ToJo Mushrooms) Zoning Hearing will be continued on August 21, 2008 at 7:00 PM.

Zoning Officer

Pal Durborow referred to the May, June, and July Zoning Officer Reports stating that one (1) Building Permit and two (2) Use & Occupancy Permits were issued. On-going projects include The Bluffs at Big Elk Creek, various single homes and various inquiries regarding codes, zoning,

Roadmaster

Estace Walters referred to the July Roadmaster Report stating that weeds were trimmed at Route 472 and King Row Road, trash was picked up, the King Row Road storm drain was cleaned out, and Hickory Hill Road, Baker Drive and Wills Farm Road were hot patched.

Post Office Committee

No report.

Historic Commission

No report.

OLD BUSINESS

King Row Road Intersection

Estace Walters stated that the tree at the intersection of King Row Road and Route 472 was trimmed back.

The Bluffs at Big Elk Creek

The Board will consult with the Township Solicitor regarding the Improvement Construction Agreement for The Bluffs at Big Elk Creek, which requires the developer to maintain the roads during winter.

NEW BUSINESS

Road Opening Permits

The Board will consult with the Township Solicitor regarding Road Opening Permits.

PUBLIC COMMENT

Melanie Hesse stated that the Open Space Committee would start meeting again in September.

Linda Luker thanked Estace Walters for trimming the road banks at Route 472 and King Row Road.

Guy Hager asked how is the Board going to get Gemcraft to respond to the complaints. Pal Durborow stated that the Board would consult with the Township Solicitor.

Meeting Adjourned at 7:43 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer