

**ELK TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES
December 1, 2008**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman, Palmer Durborow; Vice Chairman, Estace Walters; and Member, Albert Jezyk, Jr.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Executive Session – Open Space Committee

Pal Durborow stated that an Executive Session was held with the Open Space Committee to discuss letters regarding the Committee meeting with landowners.

Camp Bonsul Road Covered Bridge

Pal Durborow met with representatives of McCormick Taylor, Chester County Planning Commission, and New London Township to discuss rebuilding the Camp Bonsul Road Covered Bridge. McCormick Taylor is assisting the county with the application for a state grant to cover the cost of repairs/improvements.

The Bluffs at Big Elk Creek Subdivision Lot #25

Pal Durborow referred to URS Corporation correspondence dated November 19, 2008 regarding a diversion swale at Lot #25 of The Bluffs at Big Elk Creek. The property owner requests that the Township require the developer to remove or fill-in the diversion swale for aesthetic reasons. The Chester County Conservation District is satisfied that the diversion swale is stabilizing the lot. The Board agreed that the property owner might address the issue with the developer but that all Conservation District requirements must be followed.

2009 Final Budget Adoption Meeting

The Board agreed to schedule the 2009 Final Budget Adoption Meeting for December 15th at 6:30 PM.

Appointment of Auditors or Public Accountant for 2009 Audit

Township Auditor Craig Lewis has advised that he will not be able to serve as Township Auditor for 2009. If Township Auditors Phyllis Moore and Penny DeFrank are also not able to serve, the Board will need to appoint a Public Accountant to perform the 2009 Audit.

Board of Supervisors 2009 Reorganization Meeting – January 5, 2009

The Board of Supervisors 2009 Reorganization Meeting will be held on January 5, 2009 as required by law.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the November 3, 2008 Board of Supervisors Meeting Minutes were approved with New Business being revised to reflect "Estace Walters". The vote was unanimous.

Treasurer's Report

On a motion made by Pal Durborow, seconded by Estace Walters, the Bills to be Paid for December, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

Real Estate: \$123.40

Planning Commission

No report.

Zoning Hearing Board

The TJA Properties (TOJO Mushrooms) Zoning Hearing has been postponed indefinitely. The hearing will be advertised and adjacent property owners notified when rescheduled.

Zoning Officer

Pal Durborow referred to the November Zoning Officer Report stating that one (1) Building Permit and no Use and Occupancy Permits were issued. On-going projects include The Bluffs at Big Elk Creek and various homeowner inquiries concerning zoning, codes, etc. Codes items include sewage problem on Old Forge Road. There were no Enforcement Notices.

Roadmaster

Estace Walters referred to the November Roadmaster Report stating that drains were cleared; a stump on Glen Hope Road and Route 472 was cut; and roads were salted.

Post Office Committee

No report.

Historic Commission

No report.

Open Space Committee

No report.

OLD BUSINESS

Township Building Parking Lot Repaving - DCED Grant

The Township has not yet received approval of the DCED grant application for repaving the Township Building parking lot.

NEW BUSINESS

No new business.

PUBLIC COMMENT

Thomas Shar asked about the intentions of TOJO Mushrooms. Pal Durborow stated that the hearing was postponed at the applicant's request.

Linda Luker suggested that the Township require house numbers to be displayed properly, and expressed concern about robberies in the Township.

Meeting Adjourned at 7:25 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer