

**ELK TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**December 3, 2007**

The Elk Township Board of Supervisors meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman, Palmer Durborow; Vice Chairman, Estace Walters; and Member, Albert Jezyk, Jr. present.

**PUBLIC COMMENT**

No public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

**Ordinance No. 2007-07 An Ordinance Authorizing the Imposition of an Annual Tax on Earned Income to be used for Open Space Benefits**

On a motion made by Estace Walters, seconded by Al Jezyk, Ordinance No. 2007-07 An Ordinance Authorizing the Imposition of an Annual Tax on Earned Income to be used for Open Space Benefits was enacted. The vote was unanimous.

**Long View Farms Final Subdivision Plan**

On a motion made by Estace Walters, seconded by Al Jezyk, the Government Specialists, Inc. extension letter dated November 21, 2007 for the Long View Farms Final Subdivision Plan was accepted. The vote was unanimous.

**Woolsten Preliminary/Final Subdivision Plan**

On a motion made by Estace Walters, seconded by Al Jezyk, the Lake Roeder Hillard & Associates extension letter dated November 26, 2007 for the Woolsten Preliminary/Final Subdivision Plan was accepted. The vote was unanimous.

**Multimunicipal Comprehensive Plan Vision Partnership Program Grant Agreement**

Pal Durborow referred to Chester County Planning Commission correspondence dated November 15, 2007 regarding the Multimunicipal Comprehensive Plan Vision Partnership Program Grant Agreement.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to sign the Multimunicipal Comprehensive Plan Vision Partnership Program Grant Agreement. The vote was unanimous.

**Union Fire Company 2008 Fire Protection Contract**

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to sign Union Fire Company 2008 Fire Protection Contract. The vote was unanimous.

**SPCA 2008 Animal Protective Services Contract Agreement**

On a motion made by Estace Walters, seconded by Al Jezyk, the Board agreed to sign the SPCA 2008 Animal Protective Services Contract Agreement. The vote was unanimous.

**ATL Associates/Paul Lal Tax Parcel #70-5J-10**

Pal Durborow referred to Chester County Health Department correspondence dated November 28, 2007 regarding a collapsed cesspool cover on property owned by ATL Associates/Paul Lal, Tax Parcel #70-5J-10. Township Codes Enforcement Officer George Guss has issued an Enforcement Notice and has consulted with Township Solicitor Sam McMichael regarding the issue.

**2008 Proposed Budget**

Pal Durborow stated that the meeting to adopt the 2008 Proposed Budget is scheduled for December 27<sup>th</sup> at 6:30 PM.

**STAFF REPORTS**

**Secretary's Report**

On a motion made by Estace Walters, seconded by Al Jezyk, the November 5, 2007 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

**Treasurer's Report**

On a motion made by Al Jezyk, seconded by Estace Walters, the Bills to be Paid for December, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

**Tax Collector**

\$540.13 in real estate taxes was collected.

**Planning Commission**

Pal Durborow referred to the November Planning Commission Meeting Minutes requesting that the Board appoint Thomas Shar to the Planning Commission.

On a motion made by Estace Walters, seconded by Al Jezyk, the Board appointed Thomas Shar to the Elk Township Planning Commission. The vote was unanimous.

**Zoning Officer**

Pal Durborow referred to the November Zoning Officer Report stating that two (2) Building Permits and one (1) Use and Occupancy Permit were issued. One (1) Enforcement Notice was issued to ATL Associates/Paul Lal for Tax Parcel #70-5J-10. On-going projects include The Bluffs at Big Elk Creek, various single homes and various inquiries regarding codes, zoning, etc.

**Roadmaster**

Estace Walters stated that he picked up trash on roads, cleaned out various storm drains and had the truck inspected. Estace spoke with PennDOT representatives regarding "re-freezing" in the Township and stated that water drainage on King Row Road and Camp Bonsul Road needs to be addressed. Dave Harlan installed the pipe on Hickory Hill Road and East Nottingham Township took care of the pipe on Mt. Olivet Road.

**Post Office Committee**

No report.

**Historic Committee**

No report.

**Open Space Committee**

No report.

**OLD BUSINESS**

No old business.

**NEW BUSINESS**

No new business.

**PUBLIC COMMENT**

No public comment.

Meeting Adjourned at 7:25 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer