

**ELK TOWNSHIP BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**December 6, 2006**

The Elk Township Board of Supervisors meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Palmer Durborow; Vice Chairman Estace Walters; and Member Albert Jezyk, Jr.

**PUBLIC COMMENT ON AGENDA ITEMS**

No public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

Oxford Area Recreation Authority – Joe Bauer

Joe Bauer of the Oxford Area Recreation Authority presented to the Board the 2006 Financial Statement and gave an overview of the Authority's efforts to date and goals for the future.

Fair Hill Estates Preliminary Subdivision Plan

The Board agreed that a note needs to be added to the plan restricting each lot from further subdivision and agreed to authorize Township Solicitor Sam McMichael to follow-up regarding this issue.

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board approved the Government Specialists Inc. extension letter dated November 27, 2006 for the Fair Hill Estates Preliminary Subdivision Plan. The vote was unanimous.

Long View Farms Sewage Facilities Module

Pal referred to Township resident John Groce correspondence responding to the Long View Farms Sewage Facilities Module Public Notice. Pal stated that the Board held an Executive Session with the Township Engineer, Township Solicitor and the Developer to discuss issues regarding the module. Pal explained that the module must satisfy all county and state requirements and that the Township has limited authority above and beyond these requirements.

Union Fire Company 2007 Agreement

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board agreed to accept the 2007 Union Fire Company 2007 Agreement for services to Elk Township. The vote was unanimous.

**2007 Budget**

Pal Durborow stated that the 2007 Final Budget was adopted at a Special Meeting held prior to the Board of Supervisors Meeting.

### 2007 Board of Supervisors & Auditors Reorganization Meeting

Pal Durborow stated that the Board of Supervisors Reorganization Meeting is scheduled for January 2, 2007 at 7:00 PM and the Auditors Reorganization Meeting is scheduled for January 3, 2007 at 6:30 PM. Pal stated that Board is considering an increase in Building Permit fees for 2007.

### Camp Bonsul Road House Explosion

Pal Durborow stated that the Board is following-up on a complaint regarding explosion debris left on the property at 273 Camp Bonsul Road. The Board agreed to authorize Township Solicitor Sam McMichael to research as to who is responsible for the property and reimbursement for an invoice paid by the Township.

### 2007 SPCA Contract

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board agreed to accept the 2007 SPCA Contract. The motion was unanimous.

## **STAFF REPORTS**

### Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the November 6, 2006 Meeting Minutes were approved. The vote was unanimous.

### Treasurer's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the Bills to be Paid for December were approved with the exception of the G.& A. Clanton invoice for further clarification. The vote was unanimous.

### Tax Collector

Real Estate taxes collected for November were \$417.33.

### Planning Commission

Pal Durborow referred to the November Planning Commission Meeting Minutes

### Zoning Hearing Board

No activity.

### Zoning Officer

Pal Durborow referred to the November Zoning Officer report stating that one (1) Building Permit and one (1) Use & Occupancy Permit were issued.

## **POST OFFICE COMMITTEE REPORT**

No report due.

**OLD BUSINESS**

No old business.

**NEW BUSINESS**

No new business.

**PUBLIC COMMENT**

Mark Plaughter thanked the Board for their support with the Open Space Referendum process.

The Board agreed to the Post Office Committee's request to paint lines on the Township Building's parking lot to allow access to the mailbox.

Meeting Adjourned at 7:45 PM.

Respectfully Submitted,

Terri Kukoda

Secretary/ Treasurer