

ELK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
June 4, 2007

The Elk Township Board of Supervisors meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Palmer Durborow, Vice Chairman Estace Walters and Member Albert Jezyk, Jr.

PUBLIC COMMENT

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Executive Session

Pal Durborow stated that the Board held an Executive Session with Township Solicitor Sam McMichael prior to tonight's meeting to discuss various legal issues.

Resolution No. 2007-07 Hookers Creamery Road

On a motion made by Estace Walters, seconded by Albert Jezyk, Resolution No. 2007-07 Hookers Creamery Road was adopted. The vote was unanimous.

Fair Hill Estates Preliminary/Final Subdivision Plan, Road Improvement Construction Agreement and Irrevocable Letter of Credit

On a motion made by Estace Walters, seconded by Albert Jezyk, the Fair Hill Estates Preliminary/Final Subdivision dated February 27, 2006 Latest Revision June 4, 2007 was approved conditioned upon the developer providing the following: 1) excess escrow to cover review fees; 2) a revised drainage area map for Lot #3; and 3) the Irrevocable Letter of Credit. The vote was unanimous.

Long View Farms Final Subdivision Plan

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board accepted the Government Specialists, Inc. extension letter dated May 29, 2007 for the Long View Farms Final Subdivision Plan. The vote was unanimous.

Woolston Preliminary/Final Subdivision Plan

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board accepted the Lake Roeder Hillard & Associates extension letter dated May 15, 2007 for the Woolston Preliminary/Final Subdivision Plan. The vote was unanimous.

Springlawn Road Trail

Pal Durborow stated that the Board had a pre-construction meeting at Springlawn Road with Hank Henry of Mt. Rocky Trucking and Township Engineer Stan Corbett. Pal referred to URS correspondence dated May 15, 2007 regarding proposed revisions to specifications for Bridge #4.

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board authorized Township Engineer Stan Corbett to proceed as outlined in URS correspondence dated May 15, 2007 regarding the Springlawn Road Trail. The vote was unanimous.

Oxford Area Regional Cooperative

Pal Durborow stated that all Roadwork Equipment Rental bidders excluded snow removal services for Elk Township in their bids.

On a motion made by Estace Walters, seconded by Al Jezyk, the following bids for Elk Township were awarded:

Roadwork Equipment Rental – Harlan Construction
Tree Work Equipment Rental– Pusey Tree Care
Aggregate Materials – Martin Limestone
Blacktop Material - McMinns
Liquid Asphalt Material – No bids received.
Fuel – No bids received.

The vote was unanimous.

Subdivision & Land Development Ordinance/Stormwater Management Ordinance

Pal Durborow stated that the Chester County Planning Commission comments regarding the Stormwater Management Ordinance have been received. The Board agreed to direct Sam McMichael to proceed with advertising a public hearing for the Subdivision & Land Development Ordinance and the Stormwater Management Ordinance.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the May 7, 2007 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Al Jezyk, seconded by Estace Walters, the Bills to be Paid for June, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

\$1,769.17 in real estate taxes was collected.

Planning Commission

Pal Durborow referred to the May Planning Commission Meeting Minutes.

Zoning Hearing Board

No activity.

Zoning Officer

Pal Durborow referred to the May Zoning Officer Report stating that one (1) Building Permit and one (1) Use & Occupancy Permit were issued. On-going projects include The Bluffs at Big Elk Creek, various single homes and various inquiries regarding codes, zoning, etc.

Roadmaster

Estate Walters referred to the May Roadmaster Report.

Post Office Committee

Pal Durborow referred to the second quarter Post Office Committee Report.

Historical Commission

Mary Gruber stated that the Historical Commission held a bus tour in April and that the Commission would like to host a 150 year celebration on September 15th. Mary stated that she and Mark have offered their farm as a location for the celebration and they expect 200 to 500 people may attend. The Commission is looking into the possibility of having the event catered and possibly selling beer or wine.

Pal Durborow stated that the Board will need to address the issue of liability for the event and also will need to review the budget.

OLD BUSINESS

Regional Joint Comprehensive Plan

Pal Durborow explained that the Chester County Planning Commission is proposing a Joint Regional Comprehensive Plan and has scheduled another meeting to discuss the issue. Pal stated that the Board needs to research as to whether participating in a joint comprehensive plan would be beneficial to the Township.

Peacedale Court “No Left Turn” Sign

Pal Durborow stated that the Board discussed the Peacedale Court issue with Sam McMichael. The Township Engineer will take another look at the intersection to determine if there are any other options for improvement.

Records Retention

Pal Durborow stated that the Board has decided to hire Diane Corcoran as Records Retention Clerk to assist in the disposition of records.

NEW BUSINESS

No new business.

PUBLIC COMMENT

Linda Luker stated that there is still an issue of non-compliance regarding abandoned vehicles.

Meeting Adjourned at 7:50 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer