

**ELK TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
June 2, 2008**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman, Palmer Durborow; Vice Chairman, Estace Walters; and Member, Albert Jezyk, Jr.

**PUBLIC COMMENT ON AGENDA ITEMS**

There was no public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

**Woolsten Preliminary/Final Subdivision Plan**

On a motion made by Estace Walters, seconded by Al Jezyk, the Board accepted the Lake Roeder Hillard & Associates extension letter dated May 21, 2008, for the Woolsten Preliminary/Final Subdivision Plan. The vote was unanimous.

**Buchanan Final Subdivision Plan**

On a motion made by Estace Walters, seconded by Al Jezyk, the Board accepted the Crossan-Raimato, Inc. extension letter dated June 2, 2008, for the Buchanan Final Subdivision Plan. The vote was unanimous.

**Fair Hill Estates Subdivision**

The Board agreed that Alternate Township Engineer Stantec Consulting is to attend pre-construction meetings and provide oversight during construction to ensure compliance with the approved plan.

**The Bluffs at Big Elk Creek Subdivision – Mike Berquist Correspondence dated May 22, 2008**

Pal Durborow referred to Mike Berquist correspondence dated May 22, 2008 regarding drainage and road concerns in The Bluffs at Big Elk Creek Subdivision. The Board agreed to direct Township Engineer Stan Corbett to inspect and provide recommendations.

**Roadwork Equipment Rental and Material Bids**

The roadwork equipment rental and material bids deadline is June 25, 2008 at 3:00 PM. Bids will be opened at 3:30 PM that day and awarded at the next scheduled Board of Supervisors Meeting.

**Project Graduation**

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board approved a donation in the amount of \$250.00 to Project Graduation.

## **STAFF REPORTS**

### **Secretary's Report**

On a motion made by Estace Walters, seconded by Albert Jezyk, the May 5, 2008 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

### **Treasurer's Report**

On a motion made by Pal Durborow, seconded by Estace Walters, the Bills to be Paid for May, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

### **Tax Collector**

Real Estate: \$1,056.88

### **Planning Commission**

Pal Durborow referred to the May Planning Commission Minutes stating that the following issues were discussed: Act 537 Plan; DEP correspondence dated March 25, 2008 regarding Long View Farms.

### **Zoning Hearing Board**

No activity.

### **Zoning Officer**

No report.

### **Roadmaster**

Estace Walters referred to the May Roadmaster Report stating the following: trash was picked up; weeds were trimmed at King Row Road and Route 472; spoke with PennDOT about the tree on King Row Road; speed limit and street signs will be installed; and Estace spoke with Martin Construction about tar and cindering.

### **Post Office Committee**

No report.

### **Historic Commission**

No report.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

Al Jezyk provided an update on Multi-municipal Comprehensive Plan.

**PUBLIC COMMENT**

Mark Plaughter stated that stop signs are needed at Victoria Lane and Bluffs Drive.

Meeting Adjourned at 7:30 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer