

**ELK TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING MINUTES  
March 3, 2008**

The Elk Township Board of Supervisors Meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman, Palmer Durborow and Member, Albert Jezyk, Jr. Vice Chairman, Estace Walters was not in attendance.

**PUBLIC COMMENT ON AGENDA ITEMS**

There was no public comment.

**ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE**

**Frank Woolsten Preliminary /Final Subdivision Plan**

On a motion made by Pal Durborow, seconded by Albert Jezyk, the Board accepted the Lake Roeder Hillard & Associates extension letter dated February 26, 2008 for the Frank Woolsten Preliminary/Final Subdivision Plan. The vote was unanimous amongst Supervisors present.

**The Bluffs at Big Elk Creek**

The Township has received complaints from residents of The Bluffs at Big Elk Creek in regards to the roads not being plowed and salted. Pal referred to Township correspondence dated February 26, 2008 to Gemcraft Homes reminding them of their responsibility for winter road maintenance.

**American Towers Conditional Use Application**

Pal Durborow stated that a Conditional Use Application has been received from American Towers for the installation of equipment on an existing tower at 253 Mt. Olivet Road. The Conditional Use Hearing is scheduled for March 24<sup>th</sup> at 6:30 P.M.

**STAFF REPORTS**

**Secretary's Report**

On a motion made by Pal Durborow, seconded by Albert Jezyk, the February 4, 2008 Board of Supervisors Meeting Minutes were approved. The vote was unanimous amongst Supervisors present.

**Treasurer's Report**

On a motion made by Pal Durborow, seconded by Albert Jezyk, the Bills to be Paid for March were approved. The vote was unanimous amongst Supervisors present.

**Tax Collector**

Real Estate: \$242.28

### **Planning Commission**

Pal Durborow referred to the February Planning Commission Meeting Minutes stating that Joseph D'Amico of To-Jo Mushrooms was present to discuss the possibility of expanding their "indoor" composting operation into Elk Township; and Stan Corbett was present to review the Sewage Facilities Plan for Elk Township.

### **Zoning Hearing Board**

No activity.

### **Zoning Officer**

Pal Durborow referred to the January/February Zoning Office Report stating that three (3) Building Permits and two (2) Use & Occupancy Permits were issued. On-going projects include The Bluffs at Big Elk Creek, various single homes and various inquiries regarding codes, zoning, etc.

### **Roadmaster**

Pal Durborow referred to the February Roadmaster Report stating that roads were inspected for potholes; trash was picked up; the state was informed of road conditions on State Road; and that Carter & Sons did a nice job of taking care of the roads during a few storms.

### **Post Office Committee**

Pal Durborow referred to the 1<sup>st</sup> Quarter Post Office Committee reflecting a beginning balance of \$12,155.63 and ending balance of \$12,522.89.

### **Historic Commission**

No report.

### **OLD BUSINESS**

#### **Springlawn Road**

Pal Durborow stated that the Board will install additional posts at the Springlawn Road Trail gate to prevent ATV's from entering the trail.

#### **Act 537 Plan**

Pal Durborow stated that the Board attended the February Planning Commission Meeting to review the Act 537 Plan with Township Engineer Stan Corbett

### **PUBLIC COMMENT**

John Groce asked if there will be a Township clean-up day. The Board scheduled the annual Township clean-up day for April 19<sup>th</sup>.

Mark Plaugher asked if there is anything new regarding the Erinc property. Pal Durborow stated there is nothing new since last month other than the attendance of To-Jo Mushrooms at the February Planning Commission Meeting.

Meeting Adjourned at 7:20 PM.

Respectfully Submitted,

Terri Kukoda  
Secretary/ Treasurer