

ELK TOWNSHIP BOARD OF SUPERVISORS
MEETING MINUTES
May 7, 2007

The Elk Township Board of Supervisors meeting convened at 7:00 PM at the Elk Township Building, Lewisville, PA. The following Supervisors were present: Chairman Palmer Durborow, Vice Chairman Estace Walters and Member Albert Jezyk, Jr.

PUBLIC COMMENT

No public comment.

ADMINISTRATIVE ACTION/PRESENTATIONS/CORRESPONDENCE

Resolution No. 2007-05 Open Records Law Inspection & Duplication Policy

On a motion made by Estace Walters, seconded by Albert Jezyk, Resolution No. 2007-05 Open Records Law Inspection & Duplication Policy was adopted. The vote was unanimous.

Resolution No. 2007-06 Disposition of Records

On a motion made by Estace Walters, seconded by Albert Jezyk, Resolution NO. 2007-06 Disposition of Records was adopted. The vote was unanimous.

Doug Compher – Erinc Property

Jessica Miller, representing Doug Compher, requested that the Board provide comment on the Doug Compher Sketch Plan of the Erinc property. Pal Durborow stated that the Township Solicitor has advised the Board not to comment on the plan due to the litigation regarding the Erinc property.

Alternate Township Engineer Appointment

Pal Durborow stated that the Board interviewed three (3) different engineering firms for the position of Alternate Engineer and that all three firms were well qualified. Pal stated that the Board felt that the appointment of Stantec (formerly Vollmer Associates) would be in the best interests of the Township.

On a motion made by Estace Walters, seconded by Albert Jezyk, the Board appointed Stantec as Alternate Township Engineer. The vote was unanimous.

SCCEMS Medic 94 Operations Data & Annual Call Report

Pal Durborow gave a brief overview of the SCCEMS Medic 94 Operations Data & Annual Call Report for 2006.

Oxford Area Regional Cooperative

The Oxford Area Regional Cooperative Bids for New London Township and Elk Township have been advertised. The bids will be opened on May 25th.

STAFF REPORTS

Secretary's Report

On a motion made by Estace Walters, seconded by Albert Jezyk, the April 2, 2007 Board of Supervisors Meeting Minutes were approved. The vote was unanimous.

Treasurer's Report

On a motion made by Al Jezyk, seconded by Estace Walters, the Bills to be Paid for April, with the exception of Roadmaster Payroll, were approved. The vote was unanimous.

On a motion made by Al Jezyk, seconded by Pal Durborow, the Bill to be Paid for Roadmaster Payroll was approved. Estace Walters abstained from the vote.

Tax Collector

\$11,295.42 in real estate taxes was collected.

Planning Commission

Pal Durborow referred to the April Planning Commission Meeting Minutes.

Zoning Hearing Board

No activity.

Zoning Officer

Pal Durborow referred to the April Zoning Officer Report stating that five (5) Building Permits were issued. On-going projects include The Bluffs at Big Elk Creek, various single homes and various inquiries regarding codes, zoning, etc.

Roadmaster

Estace Walters referred to the April Roadmaster Report.

Post Office Committee

No report due.

Open Space Committee

The Board will meet with the Open Space Committee on either May 21st or May 23rd.

OLD BUSINESS

Spring Clean-up Day

The spring clean-up day will be rescheduled for May 19th.

Drainage Issue – Jackson Property

Pal Durborow stated that the re-seeding some areas of the Jackson property should help improve drainage. Pal stated that the Board will consider adding stone at the corner of Glen Hope Road and Hickory Hill Road which may help slow down the flow of water.

Springlawn Road Trail

Al Jezyk stated that he met with the contractor for the Springlawn Road Trail and that a pre-construction meeting as required will be scheduled. Pal Durborow stated that the Board is discussing with the Township Engineer the possibility of revising the re-construction of one of the bridges, which would save money.

NEW BUSINESS

No new business.

PUBLIC COMMENT

Spence Andress stated that the Township Planning Commission has recommended approval of the Fair Hill Estates Subdivision Plan and that the only outstanding issue is regarding the financial documents.

Delbert Steele stated that he feels that the Board should prioritize the work on the roads.

John Highby of Arro Consulting thanked the Board for the opportunity to interview for the position of Alternate Engineer.

Meeting Adjourned at 7:40 PM.

Respectfully Submitted,

Terri Kukoda
Secretary/ Treasurer